

**German Township Trustees  
Meeting Minutes  
February 12, 2013**

The German Township Trustees met in regular session on Tuesday, February 12, 2013 at 8:00 a.m. at the German Township Office, 3940 Lawrenceville Drive, Springfield, Ohio. The meeting is called into session by Charles Metzger, President. Other member(s) present: Rodney Kaffenbarger and Robert Erlewine. Also present Angela Griest, Fiscal Officer: George Degenhart, Zoning: Mike Stitzel, Police Chief: and Tim Holman, Fire Chief.

Motion to approve the minutes of January 15, 2013 and January 19, 2013:

Motion: Mr. Kaffenbarger 2<sup>nd</sup>: Mr. Erlewine Roll Call: Ayes – all

Motion to approve the checks issued since January 2013:

Motion: Mr. Kaffenbarger 2<sup>nd</sup>: Mr. Erlewine Roll Call: Ayes – all

Mr. Ty Peshek does not agree with the minutes of December 11, 2012 regarding the executive session and the appointment of the new Police Chief as being part of the meeting. Mr. Steve Bevan agreed with Mr. Peshek concerning the minutes. Mr. Metzger responded that the minutes in question have been approved by the Board of Trustees at the December 28, 2012 meeting and are now a matter of public record.

Financial report for February 2013 includes:

1. Angela Griest introduced herself as the new township Fiscal Officer as of January 1, 2013.
2. The Fund Status dated 12/31/2012 as generated in a report with our UAN accounting system shows The Township having a total balance of funds of \$2,507,016.03.
3. However, the investment account balances and the primary checking account balances according to bank statements of December 31, 2012 show the total funds available for the township is 1,564,187.06
4. After processing the December 31, 2012 Bank reconciliation as generated in a report with our UAN accounting system, the only way to reconcile the computer information with the bank balances as shown on the December 31, 2012 bank statements was to use an adjusting factor of 1,025,135.00. Of this figure, -\$1.00 is due to an error on the part of the bank in cashing a check and will be addressed in a future statement.
5. In order to try to locate the reason for the remaining differences, the township has contracted with Local Government Services, through the State Auditor's Office, to do bank reconciliation for 2012 to try to locate the error(s). The contract has been sent both by email and regular mail. We are waiting on for a call as to when they will begin.
6. The Township Trustees have been advised on the situation, and the Clark County Auditor's Office and our county prosecutor have been contacted.
7. I am submitting to the trustees a December 31, 2012 Fund Status report, and a December 2012 Bank Reconciliation Report: I am also submitting a Revenue Status and Appropriation Status for 2013.

Motion to receive the financial reports from the fiscal officer:

Motion: Mr. Erlewine 2<sup>nd</sup>: Mr. Kaffenbarger Roll Call: Ayes – all

Mr. Degenhart reported for the Zoning Department that the process for the Moving Ohio Forward grant is still moving forward. We have two properties that are at the top of the list: Saint Paris Pike and Upper Valley locations.

There have been several changes at the Upper Valley Mall and the surrounding business district. Mr. Degenhart has been in contact with the mall and others in effort to address the continuing decline of that area. Everyone needs to offer their ideas for saving this area.

Chief Holman made a request for several items: a new fuel ring set for the new medic units at approximately \$300.00; the cost of installing a pole and the tornado siren at approximately \$504.00; Replace 4 tires on the brush truck for approximately \$1000.00; two batteries for the TIC \$80.00; a power supply for Engine 1 for approximately \$125.00; light bulbs for the bay area; and oil dry.

Motion to approve the request by Chief Holman as requested:

Motion: Mr. Kaffenbarger 2<sup>nd</sup>: Mr. Erlewine Roll Call: Ayes – all

Work on the generator has taken place; both the fire house and administrative buildings are tied into the system completely. The generator has been set to test once a week. There should be plenty of power to handle all three buildings. A quote is to be requested from Bob Bonham to add the Maintenance Department building to the generator. At this time none of the maintenance circuits are hooked into the generator.

Chief Holman reports that the townships first safety video for our BWC program was a success. We will continue to do safety training on a monthly basis, and complete records will be kept on the topic and attendance.

Chief Stitzel would like to get approval from the Trustees to contact the City of Springfield Police Department to discuss the idea of having a mutual aid agreement with them to allow them to assist German Township Police Department in the event of an emergency or critical incident. This would allow the City Police Department to provide assistance, expertise and specialized equipment in the area of “Special Operations” (which would include armed Barricaded subjects/ Hostage situations) in the event of an emergency or critical incident. Motion to allow Chief Stitzel to initiate preliminary discussions with the Springfield City Police Department in this matter and to report back to the trustees:

Motion: Mr. Erlewine 2<sup>nd</sup>: Mr. Kaffenbarger Roll Call: Ayes – all

The Police Department and the Fire Department are training together and addressing the issue of how to provide the best emergency response in threatening situations. The Police Department will continue working on and monitoring the situation with motorists not stopping at stop signs at several locations in the township. The Ford Explorer had been having brakes issues and has been fixed at no charge to the township. However, the vehicle still has a rear end problem that will need to be addressed. The case involving Mr. Oldham has been concluded per the courts. The Police Department is planning to continue this year with the Officer Phil program, Eddie Eagle gun safety, and Ident-A-Kid with the Northwestern Schools.

Currently the police department is using a portable radio as a scanner. Chief Stitzel would like to purchase a scanner that would pick up the Marc’s radio traffic in order to free up this radio and to save wear on the radio. Cost approximately \$469.99.

Motion to approve the request to purchase a scanner:

Motion: Mr. Kaffenbarger 2<sup>nd</sup>: Mr. Erlewine Roll Call: Ayes – all

Two printers are down in the Police Department Office, trustees made a motion to approve \$200.00 for printer(s) or repairs:

Motion: Mr. Kaffenbarger 2<sup>nd</sup>: Mr. Erlewine Roll Call: Ayes – all

Chief Stitzel introduced two candidates for the position of auxiliary officers: Mr. Jeffrey Steltzer and Jordan Bean. Motion to accept both Mr. Steltzer and Mr. Bean as auxiliary officers:

Motion: Mr. Kaffenbarger 2<sup>nd</sup>: Mr. Erlewine Roll Call: Ayes – all

Mr. Steltzer and Mr. Bean were sworn in by Chief Stitzel.

Clark County Engineer’s Office is requesting our intent to be included in the road paving program this year: Motion to include the township in the county paving program:

Motion: Mr. Kaffenbarger 2<sup>nd</sup>: Mr. Erlewine Roll Call: Ayes – all

Motion to go into executive session to discuss personnel issues at 8:45 a.m.:

Motion: Mr. Kaffenbarger 2<sup>nd</sup>: Mr. Erlewine Roll Call: Ayes – all

Motion to go back to regular session at 8:56 a.m.:

Motion: Mr. Erlewine 2<sup>nd</sup>: Mr. Kaffenbarger Roll Call: Ayes – all

Motion to adjourn: Mr. Kaffenbarger 2<sup>nd</sup>: Mr. Erlewine Roll Call: Ayes – all

Approved by:  
Board of German Township Trustees:

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Charles Metzger, President

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Rodney Kaffenbarger, Vice President

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Robert Erlewine, Member

Recorded in the  
Record of Proceedings  
February 12, 2013

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Angela D. Griest, Fiscal Officer