

**German Township Trustees
Meeting Minutes
September 10, 2013**

The German Township Trustees met in regular session on Tuesday, September 10, 2013 at 7:00 p.m. at the German Township Office at 3940 Lawrenceville Drive, Springfield, Ohio. The meeting is called into session by Charles Metzger, President.

Roll Call: Mr. Metzger – present; Mr. Kaffenbarger – present; Mr. Erlewine– absent
Also present: Mike Stitzel, Police Chief: George Degenhart, Zoning; and Fiscal Officer, Angela Griest.

Fiscal Officer Report:

Motion to approve the minutes of: August 13, 2013:

Motion: Mr. Kaffenbarger 2nd: Mr. Metzger Roll Call: Ayes – all

Motion to approve the checks issued August 13, through September 10, 2013:

Motion: Mr. Kaffenbarger 2nd: Mr. Metzger Roll Call: Ayes – all

Motion to approve the *Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying them to the County Auditor for budget year 2014.*

Motion: Mr. Kaffenbarger 2nd: Mr. Metzger Roll Call: Ayes – all

Motion to approve moving \$35,000.00 from Key Bank to PNC to cover payments of two loans for Sept., Oct., Nov. 2013:

Motion: Mr. Metzger 2nd: Mr. Kaffenbarger Roll Call: Ayes – all

Motion to move funds from the FEMA Fund 2903 received from FEMA to distribute to the original funds as required:

Fund 1000 - \$43.00

Fund 2111 - \$3596.00

Motion: Mr. Metzger 2nd: Mr. Kaffenbarger Roll Call: Ayes – all

Motion to move funds from the FEMA Fund 2903 received from the State of Ohio to distribute to the original funds as required:

Fund 1000 - \$ 83.00

Fund 2111 - \$ 600.00

Fund 2011 - \$1825.00

Fund 2031 - \$2274.00

Fund 2141- \$ 313.00

Motion: Mr. Metzger 2nd: Kaffenbarger Roll Call: Ayes – all

Motion to move \$47.52 from 2111-220-381-0000 property insurance to 2111-220-599-0000 other expense (overlooked when LGS changes were done.)

Motion: Mr. Kaffenbarger 2nd: Mr. Metzger Roll Call: Ayes – all

Motion to move \$800.00 from 2141-330-599-000 other expenses to 2141-330-314-0000 tax collection fees

Motion: Mr. Kaffenbarger 2nd: Mr. Metzger Roll Call: Ayes – all

Motion to move \$150.00 from 1000-210-213-000 Medicare to 1000-130-213-0000 Medicare

Motion: Mr. Kaffenbarger 2nd: Mr. Metzger Roll Call: Ayes – all

Motion to move \$6000.00 from 2031-330-599-0000 other expenses to 2031-330-2111-0000 OPERS

Motion: Mr. Metzger 2nd: Mr. Kaffenbarger Roll Call: Ayes – all

The Bulk Mail Permit with the US Postal Service is due for renewal at a cost of \$200.00. We have not used it for several years because we are using the newspaper to print and mail out our newsletters.

Motion not to renew the bulk mail permit:

Motion: Mr. Metzger 2nd: Mr. Kaffenbarger Roll Call: Ayes – all

Hearing of the Public

Mr. McPherson, BJAAM, Director of Remediation Services spoke concerning the underground storage tank remediation on the property of Auto Dr. on Lawrenceville Drive, Springfield. The reason for the remediation was due to a gas leak on the property during the removal of the fuel tanks. They are

seeking approval from the Trustees to trench in the Township right-of-way. Mr. McPherson explained the process, and answered questions from the Trustees and the public. The process will conform to federal and state regulations. Water discharge will be monitored and will meet or exceed guidelines set by the OEPA.

Motion to allow BJAAM to trench in the Township road right-of-way for the purpose of water discharging during their remediation process:

Motion: Mr. Kaffenbarger 2nd: Mr. Metzger Roll Call: Ayes – all

Zoning Report:

Mr. Degenhart spoke concerning the retirement of Mr. Robert Norman from the German Township Board of Zoning Appeals (BZA). The Trustees thanked Mr. Norman for his service and presented him a plaque of appreciation for his services of over 30 years. Mr. Norman spoke concerning his involvement during his years on the BZA, and thanked those he had worked with during that time.

The AG Grant is completed in German Township. Four homes have been removed, and the ground leveled and seeded. There are still some funds available through the grant but only with matching funds.

Fire Report:

Motion to approve the yearly certification and maintenance costs for the aerial truck of \$1200.00:

Motion: Mr. Kaffenbarger 2nd: Mr. Metzger Roll Call: Ayes – all

Motion to approve repair costs from the Auto Dr. of \$1000.00 for the Expedition:

Motion: Mr. Kaffenbarger 2nd: Mr. Metzger Roll Call: Ayes – all

Police Report:

Chief Stitzel would like to renew the contract for OVI with Board of Health of the Clark County Combined Health District from October 1, 2013 through September 30, 2014 for approximately \$12,900.00. This grant will cover the payroll and benefit costs of placing officers on the road for OVI.

Motion to approve the renewal of the contract for OVI:

Motion: Mr. Kaffenbarger 2nd: Mr. Metzger Roll Call: Ayes – all

Motion to approve \$249.50 for an advertisement (paid out of the General Fund) to be published in the Officer Phil Program books that are distributed by the Police Department to children at the Northwestern Schools:

Motion: Mr. Metzger 2nd: Mr. Kaffenbarger Roll Call: Ayes – all

Motion to purchase a shop vacuum from Lowes @ \$130.00:

Motion: Mr. Kaffenbarger 2nd: Mr. Metzger Roll Call: Ayes – all

Motion to purchase a heavy duty hose reel @ \$145.00:

Motion: Mr. Metzger 2nd: Mr. Kaffenbarger Roll Call: Ayes – all

Motion to purchase a video camera, tripod, and 2 year warranty from Best Buy for the Police to use in order to video document evidence, desk interviews, and zoning complaints - cost@ \$375.00:

Motion: Mr. Kaffenbarger 2nd: Mr. Metzger Roll Call: Ayes – all

Chief Stitzel requested permission to apply for a grant (50% matching funds) for a School Resource Officer for the August 2014 to May 2015 school year. If the Trustees approve moving forward, the next step will be to contact the Northwestern Board of Education. Currently, all Township Police Officers stop at the schools for a visit with the children when they are on duty. Officer Blum volunteers to read to a class every Tuesday. This is building a positive relationship with the school staff and the children. Both Mr. Metzger and Mr. Kaffenbarger gave him permission to proceed forward with the grant.

Chief Stitzel requested a budget meeting with the Trustees. The Trustees will be having budget meetings with each department to be scheduled after Mr. Erlewine returns.

The 1986 Hummer is in need of repairs. Rather than repairing them, Chief Stitzel would like permission to request a newer model Hummer from the military. The 1986 Hummer has to be returned to the military in exchange for the newer model. There is no cost for the exchange. Both Mr. Metzger and Mr. Kaffenbarger gave verbal permission to move forward with the exchange.

Maintenance Report:

Motion to approve the removal of a pine tree in Lawrenceville Cemetery: including chipping brush, raking work area, and hauling away of debris for \$1000.00 by Buck’s Tree Care. See if they will also remove the stump. :

Motion: Mr. Metzger 2nd: Mr. Kaffenbarger Roll Call: Ayes – all

Trustees are working on a ditch on Hominy Ridge but at this time are still evaluating what needs to be done to properly correct the issue.

Mr. Metzger would like to discuss the possibility of leasing a mower rather than purchasing a new one. Mr. Kaffenbarger agreed to gathering information and quotes in order to decide.

Motion to approve stump removal on Willowdale Road and Crescent Hill Road by Meade’s Tree Service at a cost of \$800.00:

Motion: Mr. Kaffenbarger 2nd: Mr. Metzger Roll Call: Ayes – all

Motion to purchase two new saws at a cost of@ \$800.00:

Motion: Mr. Kaffenbarger 2nd: Mr. Metzger Roll Call: Ayes – all

Mr. Kaffenbarger would like to suggest that the maintenance department start filling out a daily log sheet. This could be used as a management tool to see if there are ways to make improvements. Mr. Metzger did not think that a daily log was necessary and would like to wait until the return of Mr. Erlewine to continue the discussion.

A suggestion was made to see if there was a grant available for tire collections in the Township. The Clark County Waste Management periodically has tire collection days.

Other Business:

Mr. Steve Bevan inquired as to the length of the loans mentioned above. Mrs. Griest will get him the information.

In regards to comments at a previous meeting, Mr. Kaffenbarger has spoken to several people concerning their feelings on the EMS billing versus the Township putting on a new levy for Fire & EMS services. The people he spoke with all thought that billing the person’s insurance for their own squad run was preferable to putting a levy on that everyone in the Township pays.

Motion to go into executive session to discuss personnel leave at 8:35 p.m.:

Motion: Mr. Kaffenbarger 2nd: Mr. Metzger Roll Call: Ayes – all

Motion to resume the regular session at 8:55 p.m.:

Motion: Mr. Metzger 2nd: Mr. Kaffenbarger Roll Call: Ayes – all

Chief Stitzel will be having a surgery in the near future and has been approved to work light duty.

Motion to adjourn: Mr. Kaffenbarger 2nd: Mr. Metzger Roll Call: Ayes- all

Approved by:

Board of German Township Trustees:

Charles Metzger, President

Rodney Kaffenbarger, Vice President

Robert Erlewine, Member

Recorded in the
Record of Proceedings
September 10, 2013

Angela D. Griest, Fiscal Officer