

RECORD OF PROCEEDINGS
German Township Board of Trustees
Regular Session
May 13, 2019

The German Township Trustees met in regular session on Tuesday, May 13, 2019 at 8:00 a.m. at the German Township Office, 3940 Lawrenceville Dr., Springfield, Ohio. Mr. Clark called the meeting to order.

Roll Call: Mr. Clark - present; Mr. Kaffenbarger – present; Mr. Metzger- present
Fiscal Officer: Angela Griest - present

Township Personnel present: Mike Stitzel, Police Chief; Mark Bevan, Road Supervisor; and George Degenhart, Zoning Inspector; and Karina Emory

Visitors: Jill Acuff, Dan Fraley, and Jalen Burroughs

Pledge of Allegiance

Minutes

- A. Motion to approve the minutes for April 09, 2019:
Motion: Mr. Metzger 2nd: Mr. Kaffenbarger Ayes- All

Fiscal Officer:

- B. Motion to receive the April 2019 management reports:
Motion: Mr. Metzger 2nd: Mr. Kaffenbarger Ayes- All
- C. Motion to approve payments issued April 09 through May 13, 2019 \$93,404.81
Motion: Mr. Kaffenbarger 2nd: Mr. Metzger Ayes- All
- D. Motion to approve the Pro Air Midwest annual contract for \$1270.00:
Motion: Mr. Metzger 2nd: Mr. Kaffenbarger Ayes- All
- E. Motion to increase motion # 04092019 by \$100.00 for increase over last year price for the Koenig Equipment Mower lease; Contract is on file;
Motion: Mr. Metzger 2nd: Mr. Kaffenbarger Ayes- All
- Update on the OPEC-HC Insurance – They have paid all claims that they have in their possession. No further information available.

Hearing of the Public:

- Mr. John Cook is not in attendance.
 - Mr. Dan Fraley, 3749 Crescent Hill, is here today seeking permission from the German Township Board of Trustees to have natural gas house lines installed from the Columbia Gas main line along the south edge of Crescent Hill. This is to provide natural gas access to properties 3631, 3665, 3707, and 3749 on the South side of Crescent Hill; and bored under the roadway to 3524, 3610 and 3670 on the North side of Crescent Hill. The neighbors that all want Natural Gas will be paying for the installation. There will be no costs to the Township.
Discussion.
- F. Motion to allow Mr. Fraley to have the natural gas house lines installed in the township right-of-way pending approval from Columbia Gas for the main line extension, at a depth of approximately 30” to the properties mentioned, and at no expense to the Township:
Motion: Mr. Metzger 2nd: Mr. Clark Ayes- All

Zoning Department:

- None

Fire Department

- None

Police Department:

Chief Stitzel presented the following:

- Officer Austin Murphy has resigned to take a new position.
- G. Motion to hire Trent Davis as an auxiliary officer:
Motion: Mr. Metzger 2nd: Mr. Kaffenbarger Ayes- All

Chief Stitzel administered the Oath of Office.

- The police department had an incident with Mr. Dave Massie, again. He is the man, which has a concealed carry permit, and had carried the firearm into the Township building. Due to parking on the sidewalk and a visibility issue, a Township police officer was at the Auto Dr. auto repair shop. Mr. Massie opened his coat, showing the gun to the officer and threatened to get even. We have talked about the carrying a concealed weapon (CCW) before, and that a CCW is not supposed to be carried into a government building. However, we were advised by the prosecutor to post signs. If we post the signs, we will no longer be able to allow the CCW classes to be held here, and no employee can bring a CCW (police exempt) into the building. However, it will give us a better position when trying to cite those for carrying into the Township building. Chief Stitzel is to get look into getting further information.
- Cruiser repaired.
- Radios are in.
- A question was asked: Is it legal for people to shoot into their yard? Chief Stitzel asked if there was a backstop. He will look into the matter further.

Road Maintenance Department

Mr. Bevan reported the following:

- Drainage Issues:
 - Someone on Baker Road wanted to know if he could build a levy on his property. Suggest that the person check with Soil and Water. They cannot divert water onto someone else or into the Township right-of-way
 - Greenridge/Cranbrook @ 8 hours - \$800-\$1000
 - Overlook/Winding Tree – water running; and Willowdale –water washing out road.
- Miller Road Miller Road at Parsley's. Mrs. Parsley has had someone remove several trees including the two trees the Township was going to remove from the right-of-way. Can the Township reimburse her for a portion of the costs?
- H. Motion to reimburse Clara Parsley for \$500 towards the cost of the tree removal. Must have copy of her invoice.
Motion: Mr. Kaffenbarger 2nd: Mr. Metzger Ayes- All
- I. Motion to have Buck Tree Care remove 4 smaller trees on Willowdale at a cost of \$450.00:
Motion: Mr. Metzger 2nd: Mr. Kaffenbarger Ayes- All
- Need to remove trees, pine trees, shrubs, and brush in the right-of-way along the 1400-1600 block of Ballentine Pike (3 spots) at a cost of \$3,000.
- Culvert on County Line done. Hominy Ridge, Miller, and Terre Haute culverts cleaned.
- Culvert on Baker Road is still a problem. Need to lower it, but need to check where the utilities are first. The water is sitting and deteriorating the road. Need quote.
- Pinewood ditch- 10" pipe – Quote from Hiles \$800.00
- Trashcans are in the cemetery.
- Received the Bicycle signs for Willowdale.
- Still need to do the pipe on Shrine Road at the ballpark.
- Received the estimates from Clark County for all the roads that needed repaired. The parking lot was not paved last year due to bad weather, still to be done for this year.
- J. Motion to sign the 2019 paving agreement with Clark County:
Motion: Mr. Kaffenbarger 2nd: Mr. Metzger Ayes- All
- K. Motion to include the following road in the Clark County Engineers road paving contract: Victory Road - repair, chip and seal for a cost of \$30,055.53
Motion: Mr. Metzger 2nd: Mr. Kaffenbarger Ayes- All
- The rest of the roads will have repairs done where necessary.

Old Business:

- 1646 Ballentine Pike -
 - One junk vehicle gone. Tenant is supposed to be moving. Trash, debris still there, structure still unsafe.
 - If the Township wants to move forward with abatement the prosecutor suggests doing three separate abatements: Structure. Junk Vehicles. Garbage and debris. The prosecutor to review the verbiage.
 - Trustees to get an estimate of what it might costs to have the house destroyed.

- Mr. Metzger stated that he does not want to spend an of the Township funds on cleaning up the place or tearing down the buildings. Need to go after the owner.
 - The owner supposedly has other properties in the same condition.
 - The property is a two-acre lot.
 - Mr. Degenhart reported concerning the property:
 - Electric is off; Still unsafe; Health department not allowed on the property; County can take over, but first the County Treasurer must file for back taxes. This is a long-term plan.
 - Still mowing the Mt. Calvary Cemetery - Old Section.
 - The Lawrenceville Community Church sent a letter that they would accept \$10,000 plus closing costs for the parking lot area that is to the west of the church. The Trustees would like to purchase the property, subject to financing. Not in the budget for 2019. Let the church know. See if we can come up with the funding or perhaps get a short-term loan.
 - Sale of the maintenance Truck – put on GovDeals.com with an asking price of \$5,000 with plow. In addition, any other items that the Township needs to dispose of to go on GovDeals.com such as the copier, ATV, and evidence once cleared through courts.
 - Trustees reviewed the Credit Card Account Policy as presented. No changes were made.
- L. Mr. Metzger moved the adoption of the following Resolution:

Whereas, the German Township Board of Trustees desire to adopt a policy regarding the use of credit cards by employees and officials; and

Whereas, the German Township Board of Trustees is authorized under Ohio Revised Code §505.64 to authorize officers, employees, department heads and appointees of the Township to use credit cards held by the Board of Trustees to pay for work related expenses; and

Whereas, the German Township Board of Trustees declares there is a need to institute a Township credit card account policy in order to maintain internal financial controls;

Now, Therefore, Be it Resolved, *by the Board of Trustees of German Township, Clark County, Ohio approves the attached German Township Credit Card Account Policy for immediate implantation.*

Mr. Kaffenbarger seconded the motion and roll call being called upon its adoption the vote resulted as follows: Mr. Clark – Yes, Mr. Kaffenbarger – Yes, Mr. Metzger – Yes

Having received the required two-thirds majority, the Resolution was adopted. Adopted May 13, 2019. This Resolution shall be in force and become effective immediately upon its execution.

- M. Motion to give Chief Stitzel a first quarter bonus of \$2610.00 based on his performance:
Motion: Mr. Metzger 2nd: Mr. Kaffenbarger Ayes- All

New Business:

- Mr. Kaffenbarger spoke with the Ohio EPA concerning whether the Township needed to register as a composting facility. Per Ohio EPA – Jill Olberding, the Township does not have to register. We may give the mulch away but we cannot burn it.
- N. Motion to adjourn by Mr. Kaffenbarger, seconded by Mr. Metzger Ayes – All

Approved by:
Board of German Township Trustees

Recorded in the
Record of Proceedings
May 13, 2019

Robert Clark, President

Rodney Kaffenbarger, Vice President

Charles Metzger, Member

Angela D. Griest, Fiscal Officer