

RECORD OF PROCEEDINGS
German Township Board of Trustees
Regular Session
April 14, 2015

The German Township Trustees met in a regular session on Tuesday, April 14, 2015 at 8:00 a.m. at the German Township Office, 3940 Lawrenceville Drive, Springfield, Ohio. The meeting is called into order by Mr. Rodney Kaffenbarger, President.

Roll Call: Mr. Clark – present; Mr. Metzger – present; Mr. Kaffenbarger – present

Other Township Personnel present: Angela Griest, Fiscal Officer; Tim Holman, Fire Chief; Mike Stitzel, Police Chief; Mark Bevan and Dave Brown, Maintenance Department; Karina Emory, Secretary; and Linda Mader, Fire Department.

Visitors: Steve Bevan, Phillip Steele, Dail Gracy

Pledge of Allegiance

Fiscal Officer Report:

- A. Motion to approve the minutes of March 10, 2015 with the following amendment to the Fire Department paragraph concerning payroll, the last two sentences should read: She will have the fire department payroll done by the 5th day after she receives it or earlier.
Motion: Mr. Kaffenbarger 2nd: Mr. Clark
Roll Call: Mr. Metzger - Abstain; Mr. Clark – Yes; Mr. Kaffenbarger – Yes
- B. Motion to approve the checks issued March 10 through April 14, 2015:
Motion: Mr. Clark 2nd: Mr. Metzger Roll Call: Ayes - all
- C. Motion to receive the March 2015 Financial Reports from the Fiscal Officer:
Motion: Mr. Metzger 2nd: Mr. Clark Roll Call: Ayes – all
- D. Motion to approve the annual renewal of the Accident Policy from McMann Smoot and Riddle at a cost of \$3416.00:
Motion: Mr. Metzger 2nd: Mr. Clark Roll Call: Ayes – all

Mrs. Griest reported that the Township has received the Local Government Innovation Funds from the State. Total amount received was \$8775.41. This money goes to the General Fund.

Hearing of the Public

Mr. Phillip Steele and Dail Gracy presented a plan to install a controlled drainage system on the farm ground they own located on Ballentine Pike and Johnson Road. Because the property lays wet they will be installing a controlled drainage system, a system where the tile can be dammed up to hold water during the growing season, and opened during the harvest, thereby making a better use of the water resources. There will be approximately 50,000 feet of lateral drainage. They have spoken with their neighbors and all have been favorable towards their plan, however, no one has offered to help with costs even though the new drainage system will help to alleviate problems elsewhere. There are also plans to put in T taps in case someone wants to tap into it at a future date.

The main reason they are here today is because the plan calls for an increase in the size of the tile that goes under Ballentine Pike. The road would have to be cut and closed for a period of time. Additional work would need to be done at the inlet, and graveled.

Mr. Metzger stated that Ballentine Pike would be a dangerous road to have closed for any length of time. If the road is to be cut the Township Maintenance Department would cut the road, but the road could only remain closed only during one day. It would also have to wait till summer when the school buses are not running.

Mr. Clark stated that the Township could also possibly help out with gravel costs; however, we need to discuss the costs of this project to determine how much the Township could afford to help in this improvement.

Mr. Steele also discussed a problem area is also located to the rear of the property where it meets another road cul-de-sac. They would like help in upsizing the inlet structure there to help alleviate some of the drainage problems in that area.

The time frame for this project would be to finish the Ballentine Pike area in 2015 and the Cul-de-sac area in 2016.

Zoning Report

None

Fire Report

- E. Motion to purchase self-sealant paint for the Station 78 bay floor at a cost of \$1500:
Motion: Mr. Clark 2nd: Mr. Kaffenbarger Ayes: All

Safety while painting was discussed. Protective gear for breathing shall be used and the bay doors are to be open for ventilation while the floor is being painted.

Chief Holman would also like to utilize the Sheriff Departments program to have the prisoners paint the walls inside the bay. They have done this in the past.

The Fire Department had two good size fires this week. One was due to a lightning strike.

Police Report

A program called "Safe Haven" was discussed. This would provide a safe place for people to come to transact business at a neutral location. There would be a 911 emergency telephone box, good lighting, and a video surveillance camera. An example of a transaction would be a child custody exchange between parents. The trustees stated they would be interested in looking more into this idea.

- F. Motion to purchase an 8 camera security system from Super Circuits for \$1500.00:
Motion: Mr. Kaffenbarger 2nd: Mr. Clark Ayes: All

These cameras have a 5 year warranty and a 90 day replacement. They are domed to help prevent tampering, a night infrared, and pick up motion.

The 2015 police cruiser is in and has been sent for the up-fit. The 2008 was taken out of service and the Ford Explorer will be stripped down to transfer equipment. Next month we will try to have the vehicles posted of Gov.deals for sale.

The car that was seized has been released to the person. They will have to show ownership. At this time the actual owner of the vehicle has not come forward. There will be a \$5.00 a day storage/impound fee assessed. If no one comes to claim the vehicle, it may be deemed abandoned.

Chief Stitzel also wants to replace the cameras the officers use while on scene with replacement cameras that will have rechargeable batteries. They are going through so many batteries, it would be cost efficient to switch. The old cameras will be sold.

Maintenance Report

The stump removal on Johnson Road has already been approved, need to have it removed 3-4" below the surface. There are some trees to come down on Fox Hollow. They are working with Tim Sutter of Ohio Edison on clearing trees. There is an old Ash Tree on Hominy Ridge that will be coming down.

The small dump truck needs to have the air conditioner fixed. The window repair did not hold, the glass needs to be replaced.

Cemetery mowing costs are to be the same. The mowing times will be based on the need. Mr. Kaffenbarger and Mr. Clark will each do the spring cleanup of the cemeteries in their charge. There is \$7,000 available in the general fund and \$5,000 available in the cemetery fund, for a total of \$12,000 to use for cemetery mowing of Mt. Calvary and Lawrenceville.

- G. Motion to hire Grasshopper to mow the both Mt. Calvary and Lawrenceville Cemeteries at the same cost per mowing as last year, with the Trustees determining the frequency of mowing:
Motion: Mr. Metzger 2nd: Mr. Clark Ayes: All

The cost of a vehicle power washer and jets is approximately \$4975.00. More information is still needed: is it used outdoors/indoors; winterized; is drainage needed?

- H. Motion to approve FDC Enterprises to provide road spraying and growth retardant- \$5637.95:
Motion: Mr. Metzger 2nd: Mr. Clark Ayes: All

Clark County Engineers Office needs to know which roads we will to pave this year and the amount we agree to spend. There is \$90,000 budgeted. Trustees would like to keep the costs down to \$80,000 this year. Mr. Metzger stated that Miller Road and River Road are both getting bad. Trustees will request estimates on several areas. In addition to the paving, Dredge Road needs crack sealed, and the township parking lot needs pot hole repairs. Mr. Metzger is to contact Mr. Dean Fenton at Clark County Engineers.

Mr. Kaffenbarger stated there are several people interested in purchasing the old dump truck. He has asked Richie Brothers for an estimate on its value.

Old Business

The Record Retention Schedule has been approved by the Historical Society.

Thanks to Mr. Bevan and Mr. Brown for mapping out the drainage and culverts.

Received a letter from the Auditor of States office stating our audit has been reviewed and is acceptable and requires no modification. The audit will be certified.

The website is up and running. Need more information and pictures. It would be good to put a quarterly newsletter up on the website.

- I. Motion to approve the costs of an indigent burial for Julie K. Hensley :
Motion Mr. Clark 2nd: Mr. Metzger Ayes: All

Fire Department Association picture fundraiser will be taking photos on April 25th and 26th from 11:00 am to 5:00 pm.

The township needs to purchase a new computer for the township office.

- J. Motion to purchase an all in one – touch screen - 8.1 operating system - includes the Microsoft for multiple computers and setup for up to \$2000 - through Level Tec:
Motion: Mr. Metzger 2nd: Mr. Clark Ayes: All

Fire Department will continue to help with the mowing around the buildings. Need to check the status of the lawn mower,

Mr. Metzger stated that by the next meeting in May, he would like to set up a time to discuss insurance and cell phones.

Discussed a brush pick up problem. Need to post on the website the rules and regulations of how the township picks up brush. What the township takes, and doesn't take.

- K. Motion to adjourn: Mr. Kaffenbarger 2nd: Mr. Clark Ayes: All

Approved by:

Board of German Township Trustees

Rodney Kaffenbarger, President

Recorded in the
Record of Proceedings
April 14, 2015

Mr. Clark, Vice President

Charles Metzger, Member

Angela D. Griest, Fiscal Officer