

RECORD OF PROCEEDINGS
German Township Board of Trustees
Regular Session
March 14, 2017

The German Township Trustees met in regular session on Tuesday, March 14, 2017 at 8:00 a.m. at the German Township Office, 3940 Lawrenceville Dr., Springfield, Ohio. Mr. Clark called the meeting to order.

Roll Call: Mr. Clark– present; Mr. Kaffenbarger – present; Mr. Metzger- absent

Township Department Supervisors present: Angela Griest, Fiscal Officer; Mike Stitzel, Police Chief; Tim Holman, Fire Chief; George Degenhart, Zoning Inspector; Mark Bevan, Road Supervisor; and Karina Emory, Secretary. Other Township Personnel: Linda Mader & Dave Brown

Visitors: Joe Garret, Trebel

Pledge of Allegiance

Minutes

- A. Motion to approve the minutes for February 13, 2017:
Motion: Mr. Kaffenbarger 2nd: Mr. Clark Ayes: All
- B. Motion to correct the February 14, 2017 minutes by adding “ 1312.00” to the CareWorksComp renewal costs: and to approve the minutes as corrected:
Motion: Mr. Kaffenbarger 2nd: Mr. Clark Ayes: All

Hearing of the Public - Joe Garrett, Trebel

Mr. Garrett presented quotes for a new contract for the Electric Aggregation. There were four companies that submitted quotes: IGS Energy, Constellation, Capital Energy, and First Energy Solutions. Bids are available in 12, 24 or 36 months. Rates were close but varied slightly. Best price was with First Energy Solutions on a 36 month fixed rate of \$0.05390. Residents will still have the option to “opt out” at any time, with no termination fees. Once the contract is renewed, Trebel will notify residents and provide a number to call for questions, or to opt out.

- C. Motion to accept the 36 month First Energy Solutions rate with a start date of June 2017:
Motion: Mr. Kaffenbarger 2nd: Mr. Clark Ayes: All
- D. Motion to allow Mr. Clark to sign the contracts in the absence of Mr. Metzger:
Motion: Mr. Kaffenbarger 2nd: Mr. Clark Ayes: All

Fiscal Officer Report

Mrs. Griest presented the following:

- E. Motion to receive the February 2017 Financial Reports, and to approve the payments from February 14, to March 14, 2017 – Total \$118,895.51:
Motion: Mr. Clark 2nd: Mr. Kaffenbarger Ayes: All
- F. Resolution accepting the 2017 Annual Appropriations:
Mr. Kaffenbarger moved the adoption of the following Resolution:
*Be It resolved by the Board of Trustees of German Township, Clark County Ohio that to provide for the current expenses and other expenditures of said Board of Trustees, during the fiscal year ending December 31, 2017, the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made for and during said fiscal year as follows, viz: *See budget 2017*
Mr. Clark seconded the Resolution:
Roll Call: Mr. Clark – yes Mr. Kaffenbarger – yes

Zoning Department

Mr. Degenhart reported the following:

- No further contact with Menards.
- The demographics for our area are not good. Lower incomes, less people.
- More chain stores across the country are starting to close
- Zoning applications for 2016 are up at 49 applications. Mostly for remodels and additions
 - 2012- 35; 2013 – 40; 2014- 29; 2015 – 37; 2016 – 49
- Asking the trustees for a nuisance hearing during the April 11th Trustee meeting to hear the nuisance complaint concerning property located at 4337 Detrick Jordan Pike, owned by George and Sheila Vicars for junk vehicles, car parts and other junk. He suggests everyone drive by the property.
- The County purchased Macy's. They are continuing to contact business and work with the Upper Valley Mall. Researching JEDD regulations. Received a copy of the Federated Agreement between the City and the Mall. CVS is still interested in an out building at the mall.

G. Motion to have the nuisance hearing on April 11, 2017 at 8:00 a.m. at the start of the regular trustee meeting:

Motion: Mr. Clark 2nd: Mr. Kaffenbarger Ayes: All

Fire Department

Chief Holman reported the following:

- McMann Smoot and Riddle Agency renewal of Accident Policy for the Fire Department \$3550.00

Tabled till next month, get quote to add police department. See if Elected Officials and Road Department are included.

- Association is thinking of having a shredder to come to provide shredding services to the community. Cost is about \$750.00. Trustees liked the idea. The Township could possibly shred some of our eligible records. Date has not been set.
- The Station 78 is one of the oldest stations in Clark County. There are several repairs and maintenance items that need to be done:
 - Need new doors on the fire bays. Quote from Oakes Door \$13,625. Includes frames, tracks, openers and all 5 doors with a keypad outside
 - Replace lights on both buildings with LED lights. Cost \$1250
 - Resurface the 78 Station apparatus floor. Done by CPI Industrial Co. . Cost \$6000.00
 - Replace gutters and downspouts. Scanlan Construction. \$5024.
 - Painting at both fire buildings - \$8000.00 or cost may be lower if Sheriff Department can help out with the painting.

H. Motion to approve all the above fire improvements

Motion: Mr. Kaffenbarger 2nd: Mr. Clark Ayes: All

Police Department

Chief Stitzel presented the following:

- Taser replacement. Could purchase the 3 tasers and all necessary accessories for about \$11,000. Another option is to lease the tasers. This would include 5 tasers, with holsters, batteries, 15 training cartridges, 10 cartridges, 1 download kit. Warranty covers repairs or replacement for all 5 years. After the 5 years we retain the tasers. Down payment of \$2500.00, year one \$1360.00, next 4 years cost per year is \$1860.00. Total cost for 5 tasers with warranty \$11,300.00.

I. Motion to approve the leasing of the tasers as described above:

Motion: Mr. Kaffenbarger 2nd: Mr. Clark Ayes: All

- Would Like to promote Officer Blum to Sargent, he is a good fit for our department. No change in wages at this time.

J. Motion to approve the promotion of Officer Blum to Sargent.

Motion: Mr. Clark 2nd: Mr. Kaffenbarger Ayes: All

- There are still some office phone issues which we have talked about in the past. I believe it is just a faulty phone at this time. It was suggested that he replace that phone with either the kitchen phone, or the extra phone in the secretary's office.
- The ballasts are out in lights that need to be repaired or replace with LED lights. Chief Holman will help to get them repaired/replaced.
- Would like to get signage for the Police Department and the Administration Office to help direct people to the correct office. Rod was to check with RT 40 Signs.

- Chief Stitzel modeled a Point Blank outer cover which is worn over the regular uniform, is marked on the front and the back with "Police". It has a more tactical look, but is comfortable, and effective. It helps to take equipment off from around the waist and redistribute that weight across the chest area by providing areas for equipment to attach. He would like to request the trustees approve the use of a Point Blank outer cover for the ballistic shields to be worn by the officers instead of the BPV that are currently worn under the uniform, and to allow them to purchase these with their uniform allowance if they would like to have one. Cost is approximately \$300.00.
- K. Motion to approve the use as an approved part of their uniform and the expenditure may come from their uniform allowance:

Motion: Mr. Clark 2nd: Mr. Kaffenbarger Ayes: All

Road Maintenance Department

Mr. Bevan reported the following:

- Motion to approve the Estimate of \$4550 from Denver Thompson Farms & Excavating for Johnson Roads last section of tree & stump removal. Leaving brush and the logs that are already in woods cut; \$1550 to dig a drainage ditch through the woods and tile it into the ditch along the field.
- Mr. Snyder on Ebersole Road wants the trees down across the front of his property.
 - The trustees are worried that the backhoe would damage the road which is only chip and seal. That the tracks on the backhoe would ruin the road.
 - It was stated by the maintenance department that Mr. Snyder felt there was a problem between the township and himself, so he was going to have someone else take down the trees.
 - Mr. Kaffenbarger stated there is no problem between the Township and Mr. Snyder. There may be a personal problem between Mr. Snyder and Mr. Metzger. But if he does take the trees down himself, and he tears up the road, he will have to repair the road.
 - Mr. Clark also stated that if Mr. Snyder has the trees taken down and the road is torn up, he will have to fix the road.
- Old Salt Shed Removal – Mr. Kaffenbarger stated that Mr. Metzger told him that the county would be willing to help with the removal of the old salt shed. Could have Smith's bring out a couple of roll-offs and carry off the debris. Mrs. Emory to look into getting estimates from Smith's – 40 yard roll offs.
- Culverts – Mr. Bevan asked if he was to start documenting on all the culverts or just the one's needing work. Mr. Kaffenbarger stated to document all the culverts by gathering information about the size, condition, approximate location, and may have to add any other description necessary. If you see a County culvert, make a note of location and monitor the condition so we can notify the county if a problem.
- They are replacing the bridge on Crescent Hill and Willowdale.
- Mr. Bevan asked if there has been any decision made on insurance for the next calendar year. Trustees replied no decision at this time.
- Trustees thanked the maintenance department for getting the chevrons on the guardrail at Dogwood. They look good.

New Business

- Mr. Kaffenbarger presented information concerning the meeting he attended along with Chief Holman, and Angela Griest with the Ohio Township Risk Management Association (OTARMA). Several suggestions from them that we need to improve on are the following:
 - Pre-trip inspections: all departments- before taking a vehicle out on the road the first time each day. Document.
 - Road signs. Document location, condition, when last replaced. OTARMA left sample sheets for documentation.
 - Annual driver checks for all departments. Each year they need to be done.
 - All complaints, whether anonymous or not, in person or phone calls. Need to document that you received the call, date and time, the complaint, how it was addressed.
 - Be sure all signs are retroreflective updated. Document when put in place.
- Mr. Kaffenbarger stated that the Lawrenceville Church of God held prayers for all elected Officials, including the Township elected officials for the month of February. He would like to send a thank you note to them from all the township elected officials.
- The pothole and the crack in the driveway need to be repaired this summer.

Old Business:

- Mt. Calvary updates per Mrs. Emory: Prosecutor Andrew Pickering is trying to find out their solicitors name, and has sent letters to the Tremont City Counsel asking for a meeting with the Township to discuss the matter, but he has not heard back from them. At this time there are the two options he previously has given us:
 - Formally agree to take over that portion of Mount Calvary Cemetery
 - Hand over the records for that part of the cemetery, and the funds that go with that portion of the cemetery to Tremont City. No longer bury or mow, be done with that part of the cemetery.
- There are pot holes along the edges of Church Hill Road. The road does not belong to the Township.

Motion to adjourn: Mr. Kaffenbarger 2nd: Mr. Clark Ayes: All

Approved by:
Board of German Township Trustees

Recorded in the
Record of Proceedings
March 14, 2017

Angela D. Griest, Fiscal Officer

Robert Clark, President

Rodney Kaffenbarger, Vice President

Charles Metzger, Member