

**RECORD OF PROCEEDINGS**  
**German Township Board of Trustees**  
**Regular Session**  
**March 13, 2018**

The German Township Trustees met in regular session on Tuesday, March 13, 2018 at 7:00 p.m. at the German Township Office, 3940 Lawrenceville Dr., Springfield, Ohio. Mr. Kaffenbarger called the meeting to order.

Board of Trustees- Roll Call: Mr. Kaffenbarger- present; Mr. Clark – present; Mr. Metzger- present

Fiscal Officer: Angela Griest

Township Personnel present: Mike Stitzel, Police Chief; Tim Holman, Fire Chief; Mark Bevan, Road Supervisor; Karina Emory, Dave Brown and Richard Craig.

Visitors: Mark Sanders

**Pledge of Allegiance**

**Minutes:**

- A. Motion to approve the minutes of December 29, 2017 and February 13, 2018:  
Motion: Mr. Metzger 2nd: Mr. Clark Ayes: All

**Fiscal Officer Report:**

Mrs. Griest presented the following:

- B. Motion to approve the payments from February 12, 2018 to March 13, 2018 \$140,211.04  
Motion: Mr. Clark 2nd: Mr. Metzger Ayes: All

- C. Motion to receive the February management reports and Bank Reconciliation:  
Motion: Mr. Metzger 2nd: Mr. Clark Ayes: All

- D. Motion for the Fiscal Officer to attend the Auditor of State's Local Government Officials Conference on March 22 & 23 in Columbus:  
Motion: Mr. Metzger 2nd: Mr. Clark Ayes: All

- E. Motion to increase the wages of the employees of the Maintenance Department by two (2) percent, effective with the first full pay in April.  
Motion: Mr. Metzger 2nd: Mr. Clark Ayes: All

- F. Mr. Clark moved the adoption of the following Resolution:  
*Be it resolved by the Board of Trustees of German Township, Clark County, Ohio that to provide for the current expenses and other expenditures of said Board of Trustees, during the fiscal year ending December 31, 2018, the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made for and during said fiscal year, as follows (see permanent budget).*  
Seconded by Mr. Metzger.  
Roll Call: Mr. Kaffenbarger – yes; Mr. Clark – yes; Mr. Metzger – yes  
Motion Carried.

**Hearing of the Public**

- Joe Garrett from Trebel – He called, and is unable to be here today, he will be attending the next meeting.
- Mark Sanders – Tremont City- Reference fence in Mt. Calvary Cemetery
  - Trustees gave a copy of a letter from the Clark County Engineer's Office dated March 12, 2018. It states that the fence line was located and staked November 27, 1996 by their office after collecting sufficient survey data and locating the adjoining property pins.
  - Mr. Sanders believes it is 6" – 18" off from the actual property line.
  - He would like to resolve the issue before he ever decides to sell the property.
  - He is willing to split the costs of a survey. However, he cannot speak for the other adjoining property owner Mr. Bill Smith.
  - If the fence is on his property line, the Township would discuss the possibility of purchasing the strip from Mr. Sanders.
  - Trustees would like to check with Engineers Department again to see if there is something more they can do.

- Township has agreed before to put in a gate so Mr. Sanders has access to his property off the cemetery.
- The Township can cover the charges for filing with the County Auditor if the property lines are changed.
- Beau Thompson, Clark County Prosecutor will be moved to the end of the meeting.

**Zoning Department:**

NONE

**Fire Department:**

NONE

**Police Department**

Chief Stitzel presented the following:

- Both cars to be sold are now on GovDeals.com. The sale of the vehicles will help to offset the costs of the purchase of the two used cars purchased.
- Requesting permission to sell an old LED light bar, which we cannot use; and to sell old body cameras the department no longer can utilize.
- G. Motion to sell the light bar and body cameras on GovDeals.com:  
Motion: Mr. Clark 2nd: Mr. Metzger Ayes: All
- H. Motion to approve the purchase of radio from W.S. Electronics for \$558.25  
Motion: Mr. Clark 2nd: Mr. Metzger Ayes: All

**Maintenance Report:**

Mr. Bevan reported the following:

- There are several ditches and culverts on Willowdale Road to be cleaned out.
- Clean up of trees on Ramsey Road is done except for some small debris.
- Mr. Brown stated that to date, we have used 21 loads of salt.

**Old Business:**

- Newsletter Costs:
  - Have checked on the pricing of a bulk mail permit for the Township. Costs will be a \$225 the application for a bulk mail permit and another \$225 each year for the use of the permit. It will then cost about .297 cents per piece to mail.
  - Every door Direct Mail would cost approximately .18 cents to mail. It is mailed out by zones, and this would include areas that are not in our Township.
  - Continue to look for prices on the printing and mailing of the newsletter.

**New Business:**

- Will be looking into a lawn mower to lease for this season.
- I. Motion to allow cell phone reimbursement for Karina Emory, Secretary, at a cost of \$44.00 per month beginning in April 2018.  
Motion: Mr. Metzger 2nd: Mr. Clark Ayes: All
- There are conflicts with the next couple of Township meeting dates. Changes to the times for the Township regular meetings to posted in the paper and changed online. The changes are as follows:
  - April 11, 2018 – 8:00 a.m.
  - May 1, 2018 – 8:00 a.m.
- J. Motion to go into an executive session at 7:44 p.m. for the purpose of ongoing litigation with the prosecutor:  
Motion: Mr. Metzger 2nd: Mr. Clark Ayes: All
- K. Motion to come back into regular session at 7:53 p.m.:  
Motion: Mr. Metzger 2nd: Mr. Clark Ayes: All
- L. Motion to go into executive session at 7:57 p.m. for disciplinary actions:  
Motion: Mr. Clark 2nd: Mr. Metzger Ayes: All
- M. Motion to come back into regular session at 8:30 p.m.:  
Motion: Mr. Metzger 2nd: Mr. Clark Ayes: All
- N. Motion to have Chief Holman do an investigation on an employee:  
Motion: Mr. Metzger 2nd: Mr. Clark Ayes: All

- The Lawrenceville Community Church has offered to sell the lot beside the church to the township if we are interested. Mr. Metzger stated we could be interested but not at a high price.
- There will be a Special Meeting on March 28, 2018 at 8:00 a.m.
- Beau Thompson, Clark County Prosecutor, reviewed the process of Nuisance Abatement for the Township.
- Beau Thompson with an update on the Mt. Calvary Cemetery - Old Section.
  - Last communication was an email in January.
  - Village of Tremont City does not believe they are responsible.
  - Trustees have asked to find out the cost of going into arbitration to settle the matter.

Motion to adjourn: Mr. Metzger 2<sup>nd</sup>: Mr. Clark Ayes: All

Approved by:  
Board of German Township Trustees

Recorded in the  
Record of Proceedings  
March 13, 2018

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Angela D. Griest, Fiscal Officer

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Rodney Kaffenbarger, President

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Robert Clark, Vice President

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Charles Metzger, Member