

RECORD OF PROCEEDINGS
German Township Board of Trustees
Regular Session
November 13, 2018

The German Township Trustees met in regular session on Tuesday, November 13, 2018 at 8:00 a.m. at the German Township Office, 3940 Lawrenceville Dr., Springfield, Ohio. Mr. Kaffenbarger called the meeting to order.

Roll Call: Mr. Kaffenbarger – present; Mr. Clark - present; Mr. Metzger- present
Fiscal Officer: Angela Griest – present

Township Personnel present: Mike Stitzel, Police Chief; Tim Holman, Fire Chief; Mark Bevan, Road Supervisor; George Degenhart, Zoning Inspector; and Karina Emory, secretary

Visitors: Jill Acuff

Pledge of Allegiance

Minutes

A. Motion to approve the October 9, 2018 minutes:

Motion: Mr. Metzger 2nd: Mr. Clark Ayes: All

- Mr. Kaffenbarger stated they are changes for the September 11, 2018 minutes before approval. There was discussion on what changes to make. The following changes were corrected: 1)page 3/5 – Under Zoning – Change address to 1646 in two places: 2)page 3/5 Instead of the word “unlivable”, change to “unsafe structure”: 3) page 4/5- before Old Business change sentence to read “We already have something on our website.”

B. Motion to approve the September 11, 2018 minutes as corrected:

Motion: Mr. Clark 2nd: Mr. Metzger Ayes: All

Hearing of the Public:

None – Per Mrs. Emory, Mrs. Martino had verbalized when she picked up her public records requests that she was done with coming to any further meetings concerning this matter.

Fiscal Officer:

C. Motion to receive the management reports and Bank Reconciliation for October, 2018:

Motion: Mr. Clark 2nd: Mr. Metzger Ayes- All

D. Motion to approve the payments from October 12, 2018 to November 13, 2018. Total \$98,162.03

Motion: Mr. Metzger 2nd: Mr. Clark Ayes- All

- BWC update: The 2019 Rates for Employees are dropping, rates for Volunteers are increasing. To take advantage of the 2% discount for early payment in full by December 21, 2019, Mrs. Griest would like to make the 2019 BWC payment this year.

E. Motion to pay the 2019 BWC payments in December, and to reallocate within funds to cover the costs where needed:

Motion: Mr. Clark 2nd: Mr. Metzger Ayes- All

- Mr. Metzger asked why the Fire Contracts have not been sent out. Mrs. Emory was asked to have the contracts ready for the Trustees to sign by the end of the meeting, if possible.
- There is older office equipment and supplies that are in the Township storage room that we no longer need or use, if anyone can use them, help yourself. Anything left will be discarded.

Zoning Department:

Mr. Degenhart presented the following:

- No new reportable news concerning the Mall. Since Sears owns their property, and at this time have no plans on closing, it makes it difficult to market the entire mall area to potential reinvestment opportunities.
- Mr. Degenhart complimented the Police Department for working with the Mall in helping with safety and security.
- The County will handle questions and concerns about the home at 1646 Ballentine Pike since they are the ones that have declared it an unsafe structure.
- There was a report of a home that had a septic system problem, and the owners are using a hose to pump it into the woods behind their home. Chief Holman he has a contact at the EPA.
- The tree at 2831 Covina is not in the Township right-of-way nor in the utility right-of-way. There has been several new owners to the property in a short time.

- Mr. Kaffenbarger talked with a neighbor with a concern about property on Detrick Jordan Pike needing improved. The property has had improvements over the last two years, but more needs done.

Police Department:

Chief Stitzel presented the following:

- F. Motion to increase Office Stuart’s salary to \$18.00 an hour:
Motion: Mr. Metzger 2nd: Mr. Clark Ayes: All
- G. Motion to move Officers Gleason and Renner from Auxiliary to Part-time at \$16.00 per hour:
Motion: Mr. Metzger 2nd: Mr. Clark Ayes: All
- H. Motion to accept Officer Axle’s resignation:
Motion: Mr. Clark 2nd: Mr. Metzger Ayes: All
- The Police Levy passed at a greater percentage than it has in the past.
- The departments October Breast Cancer Drive raised \$6737.00 and presented to the endowment fund. This is the most that they have ever collected.
- Mr. McGowan is still have issue with the tall grass around his mailbox. The Township cannot do anything more for him in this matter. Suggest he will have to pursue it in small claims court.
- There is currently a traffic study going on concerning the school zone at both exits at Northwestern Schools. The prosecutor’s office and ODOT are both involved. Since the school is now much farther back from the road, is the school zone still applicable? What is the state law restrictions? There is a lot of traffic that goes faster than the 20 mph in the school zone, even buses and people leaving the schools. They are looking at traffic flow, speed, signage, and the possibility of lights. Around 1130 cars going up and down Penny Pike each day, and over 5300 on State Route 41. Over 700 cars go in the school each day. We are also concerned about the safety of the buses and the students (especially the young inexperienced drivers) as they are leaving and entering the school on such busy roads.
- Tom Hale has talked with the Chief Stitzel concerning the possibility of hiring Township Police Officers to help with security at the Upper Valley Mall. Mr. Clark asked if we would still be able to have enough coverage for the Township. Chief Stitzel stated the hours would be outside of their regular duty hours.

Fire Department:

Chief Holman presented the following:

- Northwestern Elementary first graders met with the Fire Department. Approximately 110 kids. It was a great time.
- CVS will open their new store Sunday.
- Applied for Fire Marshall Grant - EMA for MARCS radios. Enough to put one in each vehicle.
- FEMA Grant for a 95 percent grant for a fire engine is completed.
- At conference, attended classes on Health and Safety for fire fighters. Cancer is becoming a concern Fire Departments due to exposure to contaminate from the burning fires and from the exhausts of fire vehicles. Homes contain a lot more electronics, synthetics and plastics than ever before and as they burn a lot of contaminates released into the air. Also, fire equipment is left idling and their exhaust add contaminates to the air. These contaminates are not only in the air but get on the firefighters gear and transfer to the inside of vehicles etc... For safety it is recommended that all Fire Fighters shower after a fire, and wash all their gear twice in including the hoods and helmet to help remove all the containments. May look at getting another grant for additional gear, so while one is being cleaned the other set is available for use.
- The Fire Department is picking up Santa Claus and taking him to the Upper Valley Mall.

Maintenance Department:

Mr. Bevan presented the following:

- Quote from Buck’s Tree Care
 - From 2619 Fox Hollow to bottom of hill towards Upper Valley cut back so school bus and trucks can get by without trees ad underbrush interference. \$1475.00
 - Remove 2 dead Ash trees – one at 2524 and one at 2571 \$275.00
 - Crescent Hill starting at 3831 Southside downhill. Remove all tree clusters, approximately 50 small trees. Grind stumps. Fence growing through trees. \$1360.00
 - Chip brush, rake work area, and haul away all debris.
 - Total costs \$3110.00
 - Trustees also stated there is a property they would like to take a few more trees out, need owner permission, Mark to negotiate additional costs with Bucks and give him approval up to 400.00
- I. Motion to accept the quote from Buck’s Tree Care and proceed as described above:
Motion: Mr. Metzger 2nd: Mr. Clark Ayes: All

- Spreaders are on the trucks.
- Turbo tube blew off Truck #2. Believe it is from letting the truck sit and idle for too long a period. Do not let the trucks idle. Turn off.
- Mr. Kaffenbarger thanked Mr. Bevan for his work on cleaning up the garage during all the rainy weather. It looks good.
- Hot water heater has an issue. Replacement should be under \$500.00 Call Delong to see if they replace hot water heaters.
- Need to replace the mower that is used for mowing the small cemeteries.
 - Quotes:
 - Small Engine – Hustler commercial Zero Turn \$6082.36
 - RC Enterprises – Bobcat XRZ Pro 48” \$6600.00
 - Coleman’s Lawn Equipment – Laser E Series 48” \$7759.00
 - Trustees would like more time to review.
- Discussion on whether to hire a 1) regular part-time maintenance person, 2) seasonal part-time person, or 3) contract with a past an employee to help with plowing snow this season. One person can hardly do all the plowing, especially if it is a bad winter. Trustees stated they are willing to help if necessary, but it would be better to have a second person.
 - Need to check if we can contract with someone who would be using our equipment, and possibly a past employee
 - Check with OPERS
 - Check with Prosecutor
 - Advertise the position, taking applications.
 - Need job description.
 - Rate of time/Rate of pay
- Due to all the rain the past summer and fall A&B Asphalt will not be able to complete all the Road Paving as contracted. Eagle City and Ballentine will not be fog sealed. The Township parking lot will not be done until 2019 (contract price will carry forward). Waiting for final billing.
- The mileage certification received from the county was incorrect. Notified the county. They will send a corrected summary.
- Township will receive an invoice from Mad River Township, Champaign County, for high water signs that they installed. Cost less than \$200.00

Old Business:

No news concerning the Mt. Calvary Cemetery.

New Business:

- Solid Waste District Plan – Trustees need further information
- J. Motion to table Solid Waste District Plan until December
 Motion: Mr. Metzger 2nd: Mr. Clark Ayes: All
- Tremont Barrel Field Cleanup – City Meeting where Mr. Kaffenbarger asked why there had not been any digging yet.
 - There are several pieces of equipment that need to be sold: copier, truck, snowplow, spreader, chipper box, and other miscellaneous items. Suggest selling on GOV.DEALS. Need to get an estimate on the worth of the truck, contact Richie Brothers.
 - OTARMA will contract with CBIZ Valuation Group to do an onsite appraisal of our insurable properties December 6, at 11:45 a.m.
- K. Motion to adjourn: Mr. Metzger 2nd: Mr. Clark Ayes: All

Approved by:
 Board of German Township Trustees

 Rodney Kaffenbarger, President

Recorded in the
 Record of Proceedings
 November 13, 2018

 Robert Clark, Vice President

 Angela D. Griest, Fiscal Officer

 Charles Metzger, Member