

**RECORD OF PROCEEDINGS**  
**German Township Board of Trustees**  
**Regular Session**  
**December 11, 2018**

The German Township Trustees met in regular session on Tuesday, December 11, 2018 at 7:00 p.m. at the German Township Office, 3940 Lawrenceville Dr., Springfield, Ohio. Mr. Kaffenbarger called the meeting to order.

Roll Call: Mr. Kaffenbarger – present; Mr. Clark - present; Mr. Metzger- absent  
Fiscal Officer: Angela Griest – present

Township Personnel present: Mike Stitzel, Police Chief; Tim Holman, Fire Chief; Mark Bevan, Road Supervisor; George Degenhart, Zoning Inspector; and Karina Emory, secretary

Visitors: Bonnie Martens, Clark SWD; Jill Acuff; Mark Sanders, and George White

**Pledge of Allegiance**

**Minutes:**

Correction to Minutes of November 13, 2018 as follows: Last bullet on page 1, change address to 2831 Covina; insert the word “not” into 2<sup>nd</sup> sentence to read: However, it is not in the utility right of way. Page 3, second bullet: take out (Dave’s) insert Truck #2.

A. Motion to approve the November 13, 2018 minutes as corrected:

Motion: Mr. Clark 2<sup>nd</sup>: Mr. Kaffenbarger Ayes: All

**Hearing of the Public:**

Bonnie Marten, Clark County SWD:

- Solid Waste Plan is updated every 5 years.
- It includes plans for the reduction of waste that might go into the landfill.
- Includes recycling, tire collections, Pride Crew to pick up trash, Specialty item recycling, among other activities
- The plan has been presented to the community. There has been no public comments. They are looking for townships to review and accept the plan. Then the Ohio EPA needs to ratify the plan.
- We are hoping to continuing or working relationships with Townships.

B. Mr. Clark read the resolution, and motioned to approve the resolution for the Clark Solid Waste District:

*Therefore be it resolved that German Township, Clark County, located within the jurisdiction of the Clark Solid Waste District that:*

1. *These Members hereby acknowledge receipt of the amended draft plan.*
2. *The German Township, Clark County approves the District Solid waste Management Plan*
3. *The Fiscal Officer is hereby directed to send the District a copy of this resolution to the attention of Mr. Chuck Bauer, Director, Clark Solid Waste District, 1602 W. Main Street, Springfield, Ohio 45504.*
4. *That it is found and determined that all formal actions of the Board of Trustees concerning and relating to the passage of this resolution were adopted in an open meeting of this Board of Trustees and of any of its committees that resulted in such formal actions were in meetings open to the public in compliance with all legal requirements including Sections 121.22 of the Ohio Revised Code.*
5. *That this resolution shall be in full force and effect immediately upon its adoption.*

Motion was seconded by Mr. Kaffenbarger

Roll Call:

Rodney Kaffenbarger, President – Yes

Robert Clark, Vice President – Yes

Charles Metzger – Absent

**Fiscal Officer:**

C. Motion to receive the management reports and Bank reconciliation for November 2018:

Motion: Mr. Clark 2<sup>nd</sup>: Mr. Kaffenbarger Ayes- All

D. Motion to approve the payments from November 13, to December 10, 2018 \$123,874.51

Motion: Mr. Clark 2<sup>nd</sup>: Mr. Kaffenbarger Ayes- All

- The 2019 QSEHRA maximums set by the IRS \$5150 single; \$10450.00 family
- Set date for the 2018 yearend/re-organizational meeting for Saturday, December 29, 2018 at 7:00 a.m.

**Zoning Department:**

Mr. Degenhart presented the following:

- Clark County wanted to recognize the Fire Department for bringing Santa to the Upper Valley Mall.

**Police Department:**

Chief Stitzel presented the following:

- 2015 Dodge is at Wyler' for transmission issues.
- E. Motion to increase the rate of pay for Officer Amy Mosier, part time officer, to \$16.00 an hour:  
Motion: Mr. Kaffenbarger 2nd: Mr. Clark Ayes- All
- The Police Department is requesting permission to participate in the National Night Out at Dayton's Children's Hospital. It is to give the children who are in the hospital over Christmas, a special light celebration to help make their holiday season special. Police officers and others from all over will meet to put on their lights for all the children to look out the window and enjoy the spectacle. It has had very positive reactions in the past. Police are volunteering their time. They would like to be able to take their families. Mrs. Emory to check with the insurance company for liabilities issues. Families need to sign release forms. Trustee gave their verbal permission for the Police Department to participate.
- The Police Department and Mr. Degenhart continue to receive calls concerning the property at 1646 Ballentine Pike. So far, the County has done inspections, and declared the structure unsafe. Mr. Emory has been in contact with legal counsel and at this time, the County has the lead and the most authority to get something done. Other suggestions were to get the Health Department, and Children's Services involved. At this time, we are relying on the County.

**Fire Department:**

Chief Holman presented the following:

- Contract for the Fire Departments Dispatch is going up 2% for 2019 - to \$27647.40 year. In 2020, they are going to start billing by the number of runs. It should not affect us too much. The new joint Dispatch Center is on Home Road (The old children's home location)
- Submitting for an EMS Grant for 2019. May get more than we did last year.
- Will be doing a FEMA grant for the Fire Truck. Waiting for more information.
- Christmas Dinners: Last year we served over 650 meals. This year we will be continuing the program. We have Donations of food from Lee's Chicken in New Carlisle, Colliers, and STORM. We also expect a lot of support, donations, and volunteers from the community.
- There were two arson fires; one in German Township, the other in Champaign County. Both have been solved.

- **Maintenance Department:**

Mr. Bevan presented the following:

- Quote from Buck's Tree Care for cutting back trees, removing dead trees, and grinding stumps:
  - \$2915.00 for work on Fox Hollow, includes the following:
    - Limbs hanging out over Fox Hollow
    - Removal of several dead Ash trees & stumps at 2900,2890, 2839, & 2710 Fox Hollow
    - Clearing underbrush at curves in the right of ways
- F. Motion to accept the quote from Buck's Tree Care and proceed as described above:  
Motion: Mr. Clark 2<sup>nd</sup>: Mr. Kaffenbarger Ayes: All
- Buck's Tree Care has been clearing out the dead trees on Crescent Hill. Over time, there have been many trees dying in that area. There are several trees (still alive) that the Trustees would like to clear out of the right a way to make it easier to mow and to prevent having to come back to the area in the future. However, the owner does not want the live trees cut down. Mr. Kaffenbarger is waiting for legal counsel to advise us concerning the situation.
- There are water issues on the west side of Anita Drive. There is water laying on the Asphalt.
  - Mr. Metzger was to contact the residents to see if they would be willing to share half the cost of having Hiles & Son to come out and dip out the ditches and regrade them. The owners would be responsible for their driveway culverts.
- Mr. Clark stated there was a lot on Miller Road that needs to have a driveway placement approved. Mr. Bevan recommends a 12" culvert pipe; the owner can purchase the pipe from the Township. Simplest way is to have the owner mark the area they would like the driveway located.
- May need to contact County concerning the Johnson Road Bridge culvert. Mr. Bevan to stop and access the situation.
- Mr. Bevan that he is almost caught up on the brush chipping.

**Old Business:**

- Concerning a possible position for the Maintenance Department:
  - Mr. Degenhart introduced Mr. George White, who is an instructor at Clark State in the forestry division. They do work programs, and may be able to provide different types of labor on a part time or seasonal, basis. He also has a tree trimming business, and he would be interested at seeing if could do work for the Township. Can contact him for more information.
  - Cannot do as contracted labor
  - Can hire as seasonal or part time laborer
  - Requirements for the position would include:
    - Must be CDL eligible, or have a current CDL
    - Must be able to pass a drug screen
    - Must be able to pass a work physical.
  - Accepting applications from December 16<sup>th</sup> through December 31st.
  - Place advertisement in the newspaper.
  - The trustees have reviewed the proposed job description.

G. Motion to adopt the Road Maintenance Worker job description as presented:

Motion: Mr. Clark 2nd: Mr. Kaffenbarger Ayes- All

- If we hire a part time person, we may be able to have that person mow the cemeteries rather than contracting out the mowing.
- At this time, we do not have an updated Road Mileage Certification from the County Engineer.
- Cemetery Mower Quotes: Mr. Bevan presented three quotes for Cemetery Mowers.
  - Small Engine Service Pros - \$6082.36 Hustler Zero Turn
  - RC Enterprises - \$6600. Bob Cat XRZ Pro 48
  - Colman's Lawn Equipment - \$7759.00 - Kawasaki

The trustees tabled this Item.

- Mt. Calvary. Both entities attorneys are discussing a possible agreement that the Village of Tremont would retain ownership of the old section of the cemetery, the church and Church Hill road and its maintenance, and the Township would be responsible for the maintenance of the Cemetery. Mr. Metzger had requested that the repair of Church Hill Road be part of that agreement.
- We would like to thank one of our police officers for helping to move a casket during a funeral on Saturday. His help was appreciated.

**New Business:**

- Rector Gard Cemetery. The Methodist Church currently has possession of the cemetery. At this time, they are abandoning the cemetery, and would like to turn it over to the townships. It is located in both German Township, Clark County; a portion is in Champaign County. Access to this cemetery is very difficult. The cemetery has not been maintained. Our legal counsel is handling the matter.
- Chief Holman spoke with Mad River Township. The Trustees stated that they could not do the \$10,000 increase in the fire contract. They could only cover a \$5000 increase.

H. Motion by Mr. Clark to redo the Mad River Township Fire & EMS contract as a one-year contract, with a \$5,000 increase over last year's costs.

Motion: Mr. Clark 2nd: Mr. Kaffenbarger Ayes- All

- Chief Stitzel suggested the addition of more outside DVR Camera for better coverage and the possible addition of cameras inside, such as in the meeting room.

I. Motion to adjourn: Mr. Kaffenbarger 2<sup>nd</sup>: Mr. Clark Ayes: All

Approved by:  
Board of German Township Trustees

Recorded in the  
Record of Proceedings  
December 11, 2018

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Rodney Kaffenbarger, President

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Robert Clark, Vice President

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Charles Metzger, Member (absent)

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Angela D. Griest, Fiscal Officer