

RECORD OF PROCEEDINGS
German Township Board of Trustees
Regular Session
March 12, 2019

The German Township Trustees met in regular session on Tuesday, March 12, 2019 at 8:00 a.m. at the German Township Office, 3940 Lawrenceville Dr., Springfield, Ohio. Mr. Clark called the meeting to order.

Roll Call: Mr. Clark - present; Mr. Kaffenbarger – present; Mr. Metzger- present
Fiscal Officer: Angela Griest - present

Township Personnel present: Mike Stitzel, Police Chief; Tim Holman, Fire Chief; Mark Bevan, Road Supervisor; and George Degenhart, Zoning Inspector (left shortly after); Karina Emory; and Linda Mader.

Visitors: Jeff Crawford and Kevin Chris, A-1 Able Pest Control; John Cook; Jill Acuff; Austin Murphy; and Hannah Zecdyk.

Pledge of Allegiance

Minutes

- A. Motion to approve the minutes for February 12, 2019:
Motion: Mr. Metzger 2nd: Mr. Kaffenbarger Ayes- All

Fiscal Officer:

- B. Motion to receive the February and March 2019 management reports:
Motion: Mr. Kaffenbarger 2nd: Mr. Metzger Ayes- All
- C. Motion to approve payments issued February 12, 2019 through March 2019 - \$102,607.42
Motion: Mr. Metzger 2nd: Mr. Kaffenbarger Ayes- All
- D. Motion to renew the Canon Solutions America copier contract renewal:
Motion: Mr. Kaffenbarger 2nd: Mr. Metzger Ayes- All
- E. Motion to approve the invoice for Brian’s Diesel – repairs on Engine 1- \$2073.96
Motion: Mr. Metzger 2nd: Mr. Kaffenbarger Ayes- All
- F. Motion to approve the invoice for Clark County Engineer’s – County Line Berm Work - \$2813.46
Motion: Mr. Metzger 2nd: Mr. Kaffenbarger Ayes- All
- G. Motion to approve the renewal of the Fire & EMS Provident Accident & Health Insurance Policy- Approximately \$3550.00.
Motion: Mr. Kaffenbarger 2nd: Mr. Metzger Ayes- All

- It is time to put the the Fire & EMS 0.40 mill levy on the ballot again.

- H. Motion for a Resolution of Necessity:

Whereas, the Board of Trustees, of German Township, Clark County, Ohio, determines that it is necessary to levy a tax outside the ten-mill limitation, and whereas, before seeking to have a levy approved by the electors of German Township (excluding the Village of Tremont City), the Board of Trustees must seek the certification of the Clark County Auditor in compliance with Section 5705.03 of the Ohio Revised Code, submitted for the General election held on November 5th 2019. Therefore, be it resolved, by the Board of Trustees of German Township, Clark County, Ohio that the Clark County Auditor is hereby requested to certify to the Board of Trustees: 1. The total current tax valuation of German Township,(excluding the Village of Tremont City), and 2. The dollar amount of revenue that would be generated by 0.40 mills. Be it further resolved that the purpose of the tax is Providing and Maintaining Fire and Emergency Medical Services (excluding the Village of Tremont City). And is for 5 years, being first levied in tax year 2020, first collected in calendar year 2021 and appearing on the tax list for years specified: 2020,2021,2022,2023,2024. Such tax is authorized to be submitted to a vote of the electors of the German Township (excluding the Village of Tremont City) pursuant to Section 5705.19(I) of the Ohio Revised Code, and shall be levied on the residents of the German Township (excluding the Village of Tremont City) pursuant to Section 5705.19(I) of the Ohio Revised Code and which shall be a renewal of an existing tax. List any other county into which this subdivision overlaps: none. Be it further resolved that the Clark County Auditor is requested to issue the certification within ten days after receiving this Resolution.

Motion by Mr. Metzger; seconded by Mr. Kaffenbarger.

Roll Call: Mr. Clark – yes; Mr. Kaffenbarger – yes; Mr. Metzger – yes

Having received the required two-thirds majority, the Resolution is adopted
March 12, 2019

Discussion concerning the 2019 permanent budget.

- I. Mr. Metzger moved the adoption of the following resolution for Annual Appropriations for year ending December 31, 2019:

Be it resolved by the Board of Trustees of German Township, Clark County, Ohio that to provide for the current expenses and other expenditures of said Board of Trustees, during the fiscal year ending December 31, 2019, the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made for and during said fiscal year. (See Financial Worksheet - Budget 2019 permanent 3-12-2019)

Mr. Kaffenbarger seconded the resolution.

Roll Call: Mr. Clark – yes; Mr. Kaffenbarger – yes; Mr. Metzger – yes

Having received the required two-thirds majority, the Resolution is adopted March 12, 2019

Hearing of the Public:

- **John Cook** of 1648 Ballentine Pike. He is here with concerns about the property next door to him at 1646 Ballentine Pike. The County has deemed the house unfit to live in; however, the residents are still living there. They have a dog- pit bull- that is loose, and when you go outside the dog comes over to bite whoever goes outside. I always have to check and be careful when I am outside on my own property. They burn their trash, and what does not burn they take back to the woods to bury. Once they burned a can and it exploded and hit my garage. They have movement of people- vehicles all night long. During the day there are children dropped off at the house to catch the bus.
 - Mr. Clark stated that he understood this is a tenant and not the owner of the property. The Township is aware of this property and is working to try to remedy the situation. The Police and Fire Departments have been involved in the issues.
 - Mrs. Emory explained we have contacted our prosecutor concerning the problems. There is a legal process that the Township must go through in order to try to get the issues resolved and a time frame that we must follow.
 - In the meantime, continue to report any concerns you have to appropriate area: Fire & Police Departments, Health Department, and Humane Society
- **A-1 Able Pest Control; Jeff Crawford & Kevin Chris.** A-1 Able Pest Control has been local since 1936. We are here today to let you know about our mosquito program. As you know mosquitoes spread disease. Controlling the environment is the way to reduce their numbers. We have a mosquito control program that we would like to discuss with you and get you some estimates. We usually treat during the months of March/April and we treat ditch lines, high foliage areas, any areas there is a concern. We usually do the treatment about dusk, when they are returning back to their homes. We work with several other entities including Clark County, City of Springfield, Urbana, West Liberty (to name a few). The product we use affects the nervous system of the mosquito. Is water based. Leaves no residual effect, does not pollute yards, and is not harmful to humans. We do try to stay away from any known bee hives, and ponds. We do post signs in the areas we are working. Please give us call, we would like to work with you.

Zoning Department:

- None

Fire Department

Chief Holman presented the following:

- 2018 Year End Report was given to the Trustees
 - Total EMS & Fire Calls – 1721 calls - was down from 2017
 - Mutual Aid Assistance increased to 134 calls.
 - Inspections- 114
 - There were 154 times when two or three medic units were out on calls at the same time.
 - Problems with staffing still an issue. Other departments are also affected
- United Senior Services – Referrals for help can be made to United Senior Services if you know of any seniors in the area who may need help of any kind, such as: getting to the Doctor, Meals on Wheels, yard work, housework to name a few of the services they provide.

- Hepatitis A Vaccine- There has been over 50 cases in Clark County. It is recommended that First Responders receive the vaccine due to working with patients, but it is available to anyone who wishes to receive the vaccine. Hepatitis A is spread due to people not washing their hands after using the restroom. It is available at the Health Department for \$80-\$85, through your doctor or pharmacy. Most insurances will cover the costs or a portion of the costs.
- J. Motion to offer Hepatitis A Vaccine to all employees, and to cover the portion that is not covered by insurance or any cost not reimbursable from a QSEHRA.
- Motion: Mr. Metzger 2nd: Mr. Kaffenbarger Ayes- All
- MARCS Radios – the 2019 Fire Marshalls grant was denied due to lack of funding. There were too many applicants. Most of the funds went to Appalachia
 - The Fire Departments will be receiving MARCS Radios from Clark County. There will be a monthly fee for the service.

Police Department:

Chief Stitzel presented the following:

- The MARCS/CAD system that the County is putting in all their vehicles will require all cars to be equipped with a computer and internet access. He has talked with the County 911 Coordinator and at this time, it is not a requirement for the township to have the system. However, once the joint 911 center is merged, we may be obligated to change. Also may begin charging for police dispatching in the future. We will continue to keep a backup VHF radio in each car because if the MARCS system goes down, there is no way to communicate.
- K. Motion to hire Austin Murphy as an Auxiliary with the potential to become paid.
- Motion: Mr. Metzger 2nd: Mr. Kaffenbarger Ayes- All
- Chief Stitzel administered the Oath of Office.

Road Maintenance Department

Mr. Bevan reported the following:

- L. Motion to approve 2019 Roadside Vegetation Control with FDCE as quoted - \$5725.00:
- Motion: Mr. Metzger 2nd: Mr. Kaffenbarger Ayes- All
- County Line Road – Culvert is bad. Need to put an 18” plastic pipe, or as big as one that will go there, to help to get the water out.
 - Victory Road has a bad spot in the road. Riley’s is to patch it.
 - Tree on Hominy Ridge Road still needs to be done.
 - Received a quote from Riley’s concerning the cost to repair the road going through the Mount Calvary Cemetery. Cost \$5850.00. The road belongs to the Village of Tremont, but we wanted an idea of what it would take to repair the road.
 - Discussion on purchase of a 48” mower from previous quotes. Hustler is more for a residential use. Between the Laser E Series and the Bobcat.
- M. Motion to purchase a 2019 BobCat XRZPRO48 Mower- 48” deck, quote for \$6,600.00 from RC Enterprises:
- Motion: Mr. Kaffenbarger 2nd: Mr. Metzger Ayes- All
- Mr. Metzger is to call Koenig Equipment concerning the lease on a the larger mower.
 - Mr. Bevan is trying to keep up with the pothole patching. One on Miller Road at the curve, and one on North Tecumseh/Detrick Jordan
 - The Trustees received a letter from a resident complaining that pothole on the road was so bad that it caused damage to his vehicle. He sent an invoice requesting the Trustees to pay the damages. Mr. Bevan stated that after he received the message concerning the pothole, he went and filled it in. He stated that the pothole was not deep enough to tear up the underside of the vehicle. Mr. Metzger to call the resident.
 - Mr. Kaffenbarger stated he went to Iron Planet/Richie Bros. to get an estimate on what the small truck that should be worth if we were to sell it. The estimate was between \$5000 and \$7000 dollars.
- Township may want to put it on GOV.DEALS along with other items, such as the Fire Medic Unit and several items from the Police Department.

Old Business:

- Trustees are putting the discussion of hiring an additional person for the Road Maintenance on hold until later this fall. The Trustees can help if needed.
- Mt. Calvary Cemetery:
 - After much discussion between our legal counsel and the legal counsel of the Village of Tremont, there seems to be only two options:
 1. The Township has nothing else to do with the Old Section of the Cemetery, and let Tremont know that we will no longer care for that section.
 2. Or, Village of Tremont can approve an Ordinance that states even though that portion of the Cemetery is in the Village of Tremont, the Township would accept full financial responsibility for the maintenance of the public cemetery.
 - Mr. Metzger was concerned that we would be paying to mow a portion of the cemetery that is not ours. He is not in favor of taking over the maintenance of the Cemetery.
 - Mr. Clark believes if we do not take control of that portion of the cemetery, Tremont will neglect the cemetery, and eventually we would have to take it over anyway. Then it would take a lot to get it back into good condition. He stated we should take care of it.
 - In 2018 it was mowed 17 times
 - In 2017 it was mowed 15 times
 - When talking with the company that does the mowing in the cemetery, it was estimated that it would save us approximately \$100.00 per mowing. So between \$1500 and \$1700 a year.
 - Mr. Kaffenbarger stated that we have exhausted all options, and he believes we should go with option two.
- N. Motion by Mr. Kaffenbarger to accept option #2 and take control of that portion of Mount Calvary Cemetery: Seconded by Mr. Clark.
Roll Call: Mr. Clark – Yes Mr. Kaffenbarger – Yes Mr. Metzger – Abstain
Motion passed.
- Church Property to the east of the Township property:
 - Mr. Clark read a response from the Church concerning the property in question. In summary, we had previously stated we would be interested in the property but not at the asking price of \$31,000. They requested we make an offer if we were still interested.
 - The lot is small. Large portion covered in concrete, which will need removed before we could do anything with it. Possible uses, add to cemetery, a storage facility for the Township, or to be determined as need arises.
- O. Motion to offer the Church \$10,000 for the property:
Motion: Mr. Metzger 2nd: Mr. Clark Ayes- All
- Credit Card Policy:
 - Trustees had received a copy of a proposed Credit Card Policy.
 - There was discussion on what the Credit Limits should be set for each individual that was issued a charge card:
 - Trustees: Limit \$1000 each
Mr. Clark, Mr. Kaffenbarger, Mr. Metzger For Any Township purpose
 - Fiscal Officer: Mrs. Griest Limit \$3000 For Any Township purpose
 - Fire Chief: Tim Holman Limit \$5000 For use for Fire & Ems
 - Police Chief: Mike Stitzel Limit \$1000 For use for Police Department
 - Secretary: Karina Emory Limit \$1000 For use for Township and Maintenance expenses.
 - There was a general consensus between the Trustees that the Limits and uses for the credit card limits were to be set as listed above.
- QSEHRA: Presented by Mrs. Griest
 - PECORI fees – Because the IRS considers the QSEHRA to be a type of Insurance plan, the Township will need to pay these fees. Should be around \$100.00 year.
 - Still waiting on a final response from the Prosecutor concerning the questions from the last meeting.
 - Attestation for Initial Proof of MEC (minimum essential coverage) – Due to information found earlier in this year, everyone will be required to complete an

Attestation for initial proof of MEC. This will be attached to the copies of the proof of MEC.

- Attestation – to be completed each time you request reimbursement from the QSEHRA. You are attesting to the fact that you or other family member still has MEC coverage and you approve the disbursement from your QSEHRA. It will be added to the reimbursement form for Wesbanco Insurance Services (our administrator)
- Mrs. Griest read from the IRS Bulletin 2017-47 QSEHRA Guidelines where it stated that the employer must have proof of MEC and that both Attestations were copied word for word from the IRS Bulletin.

New Business:

- Mr. Metzger stated that the conditions of the Township Roads are deteriorating. The amount we are able to spend each year for the repair and improvements of the roads is small in comparison to the actual cost of repairing the roadways. He feels that we need have an additional Road Levy to be used for the paving costs each year.

P. Motion for a Resolution of Necessity:

Whereas, the Board of Trustees, of German Township, Clark County, Ohio, determines that it is necessary to levy a tax outside the ten-mill limitation, and whereas, before seeking to have a levy approved by the electors of German Township (excluding the Village of Tremont City), the Board of Trustees must seek the certification of the Clark County Auditor in compliance with Section 5705.03 of the Ohio Revised Code, submitted for the General election held on November 5th 2019. Therefore, be it resolved, by the Board of Trustees of German Township, Clark County, Ohio that the Clark County Auditor is hereby requested to certify to the Board of Trustees: 1. The total current tax valuation of German Township,(excluding the Village of Tremont City), and 2. The dollar amount of revenue that would be generated by 1.00 mill. Be it further resolved that the purpose of the tax is Providing and Maintaining Roads (excluding the Village of Tremont City). And is for 5 years, being first levied in tax year 2020, first collected in calendar year 2021 and appearing on the tax list for years specified: 2020,2021,2022,2023,2024. Such tax is authorized to be submitted to a vote of the electors of the German Township (excluding the Village of Tremont City) pursuant to Section 5705.19(G) of the Ohio Revised Code, and shall be levied on the residents of the German Township (excluding the Village of Tremont City) pursuant to Section 5705.19(I) of the Ohio Revised Code and which shall an additional levy. List any other county into which this subdivision overlaps: none. Be it further resolved that the Clark County Auditor is requested to issue the certification within ten days after receiving this Resolution.

Motion by Mr. Metzger; seconded by Mr. Clark.

Roll Call: Mr. Clark – yes; Mr. Kaffenbarger – yes; Mr. Metzger – yes

Having received the required two-thirds majority, the Resolution is adopted March 12, 2019

- Keep Clark County Beautiful is again offering the Bloom Blitz grant for up to \$250.00 to allow for planting of trees, shrubs, and /or perennials. Mrs. Griest to apply for the grant.

Q. Motion to allow Young’s Ice Cream Charity Bike Tour to use the parking lot as a rest stop as they have done in the past:

Motion: Mr. Metzger 2nd: Mr. Kaffenbarger Ayes- All

R. Motion to continue the cemetery mowing contract for 2019 with New View the same as last year:

Motion: Mr. Metzger 2nd: Mr. Clark Ayes- All

- Water monitoring. The ground water monitoring lease, which monitors the water table in the area of Eagle City, is up for renewal. The lease will be renewed for the next 18 years, at no cost.

S. Motion to adjourn by Mr. Kaffenbarger, seconded by Mr. Metzger: Ayes – All

Approved by:
Board of German Township Trustees

Recorded in the
Record of Proceedings
March 12, 2019

Robert Clark, President

Rodney Kaffenbarger, Vice President

Charles Metzger, Member

Angela D. Griest, Fiscal Officer