

RECORD OF PROCEEDINGS
German Township Board of Trustees
Regular Session
January 14, 2020

The German Township Trustees met in regular session on Tuesday, January 14, 2020 8:00 a.m. at the German Township Office, 3940 Lawrenceville Dr., Springfield, Ohio. Mr. Metzger called the meeting to order.

Roll Call: Mr. Metzger - present; Mr. Kaffenbarger – present; Mr. Clark- present
Fiscal Officer: Angela Griest - present

Township Personnel present: Mike Stitzel, Police Chief; Tim Holman, Fire Chief; Mark Bevan, Maintenance; George Degenhart, Zoning; and Karina Emory, Secretary

Visitors: Jill Acuff; Kim Northup

Pledge of Allegiance

Minutes

- A. Motion to approve the minutes for December 10, 2019 and December 31, 2019:
Motion: Mr. Clark 2nd: Mr. Kaffenbarger Ayes- All

Hearing of the Public

None.

Fiscal Officer:

- B. Motion to receive the December 2019 management reports:
Motion: Mr. Kaffenbarger 2nd: Mr. Clark Ayes- All
- C. Motion to approve payments issued January 1, 2020 through January 13, 2020 \$72,938.60
Motion: Mr. Clark 2nd: Mr. Kaffenbarger Ayes: All
- D. Motion to approve the elected officials attending the Ohio Township Association Conference February 5th through February 7th:
Motion: Mr. Kaffenbarger 2nd: Mr. Clark Ayes- All
- E. Motion to transfer \$60,000 from the primary checking account to the QSEHRA secondary checking account:
Motion: Mr. Clark 2nd: Mr. Kaffenbarger Ayes- All
- Yearend has been closed and the final report submitted to the Auditor of State's Office.

Zoning Department:

Mr. Degenhart presented the following:

- Mr. Kaffenbarger wanted an update on a complaint he had received concerning a property on Johnson Road with junk vehicles. Mr. Degenhart stated zoning has been working on the property and the vehicles that are on the property either are licensed, or are moved, so they cannot be classified as junk vehicles.
- Mr. Metzger advised that the property on Ballentine that the County Treasurer advised would be put on foreclosure, is still not on the foreclosure list.
- There is a concern about a vehicle a resident purchased from an auction that still has the identification markings "Ross County Sheriff". Several concerns were made to the Police Department. They have checked with Ross County Sheriff concerning the markings left on the vehicle. They stated they do not remove the markings when sold. Nothing can be done as long as it is used as a personal vehicle.

Fire Department

Chief Holman presented the following:

- Fire Department Banquet is January 25, 2020. Happy hour at 6:00 P.M. Dinner at 7:00p.m. All departments are invited.
 - Yearend report will be ready soon.
 - The window heater/air conditioner in the front office is not working. The estimate to replace the unit is approximately \$4200.00:
- F. Motion to approve the cost to replace the heater/air conditioner at an approximate cost of \$4200.00:

Motion: Mr. Clark 2nd: Mr. Kaffenbarger Ayes- All

Police Department:

Chief Stitzel presented the following:

- G. Motion to approve a promotion for Officer Mosier to Corporal:
Motion: Mr. Clark 2nd: Mr. Kaffenbarger Ayes- All
- H. Motion to approve Officer McHenry to part-time status at a rate of \$15.00 an hour:
Motion: Mr. Clark 2nd: Mr. Kaffenbarger Ayes- All
- I. Motion to hire Dorothy Stringer as an auxiliary officer pending passing final exams:
Motion: Mr. Kaffenbarger 2nd: Mr. Clark Ayes- All
- Continuing to search for good used police cars. There is a federal program we can also try to get vehicles from – Federal Law Enforcement Surplus Office – where you lease the vehicle for one year, take care of any maintenance and repairs, then after the year you receive the title.
- Two of our cruisers are currently down for repairs.
- Statistics Summary for 2019:
 - Received 4400 dispatched calls
 - Criminal Arrests – 122
 - Warrants – 49
 - Motor Vehicle Accidents – 113 (23 of which were with injuries)
 - Investigated over 200 accidental 911 calls
 - Emotionally disturbed person calls – 10
 - Burglaries – 18
 - Fire Assists - 36
- Facebook: Anything on our Township Facebook pages are now subject to the retention schedule and public records. There was general discussion on how to handle the following: the backing up of documents and postings on Facebook; the liability of deleting or blocking public responses; and uses for Facebook and websites of the Township. There are many options for software to back up Facebook and websites. Trustees need to look at what needs to be retained and the options for backing them up.

Road Maintenance Department

Mr. Bevan presented the following:

- Driveway culvert on Johnson Road is installed.
- Removed stumps on Hominy Ridge Road.
- 4429 Hominy Ridge Road. Tires came from inside the home. Lots of junk. Grismer’s takes tires for a nominal fee. Keep watch on the area.
- Guardrails on Eagle City and Miller Road to be repaired.
- School bus sign on Miller Road is leaning on a telephone pole.
- Spot on Popular Drive needs repaired. Mr. Bevan to get cold patch from the County. The work on the drainage at Popular and White Oak should help.

Old Business:

- Next session to go over the personnel manual will be March 10, 2020 at the end of the regular Township meeting, which starts at 7:00 p.m.
- W.W. Williams coming this week to check out the generator.
- It is too late to put the levy back on for the primary. Need to put it on the November ballot.

New Business:

- None
- J. Motion to adjourn by Mr. Kaffenbarger, seconded by Mr. Metzger. Ayes: All

Approved by:
Board of German Township Trustees

Recorded in the
Record of Proceedings
January 14, 2020

Charles Metzger, President

Rodney Kaffenbarger, Vice President

Angela D. Griest, Fiscal Officer

Robert Clark, Member