

RECORD OF PROCEEDINGS
German Township Board of Trustees
Regular Session
October 13, 2020

The German Township Trustees met in regular session on Tuesday, October 13, 2020 at 8:00 a.m. at the German Township Office, 3940 Lawrenceville Dr., Springfield, Ohio. Mr. Metzger called the meeting to order.

Roll Call: Mr. Charles Metzger – present; Mr. Rodney Kaffenbarger – present; Mr. Robert Clark- present
Fiscal Officer: Angela Griest - absent

Township Personnel present: Mike Stitzel, Police Chief; Tim Holman, Fire Chief; George Degenhart, Zoning; and Karina Emory, Office Manager-taking minutes.

Visitors: none.

Pledge of Allegiance

Minutes

- A. Motion to approve the minutes for September 08, 2020 with the addition of who made the motion to receive the August 2020 management reports.

Motion: Mr. Kaffenbarger 2nd: Mr. Clark Ayes- All

Hearing of the Public

- Mr. Metzger would like to give a “Thank you” to all for their kind words and for looking out for him, especially Tim, whom talked him into going to hospital to get ‘checked.’ If anyone is experiencing chest pain and/or shoulder pain call 911 and get checked out at the hospital.

Fiscal Officer

- B. Motion to receive the September 2020 management reports.

Motion: Mr. Kaffenbarger 2nd: Mr. Clark Ayes- All

- C. Motion to approve payments issued September 09 through October 13, 2020

Motion: Mr. Clark 2nd: Mr. Kaffenbarger Ayes- All

- D. Motion to approve Ad in NW Yearbook – ¼ page; \$120.00 – same as last year

Motion: Mr. Kaffenbarger 2nd: Mr. Clark Ayes- All

- QSEHRA – Turn in 2020 expenses as soon as possible before the end of the year. Sooner the better, would rather 2020 expenses be paid in 2020 than out of 2021.

Zoning Department

- It’s been quiet.

Fire Department

- Would like to replace current Fire/EMS reporting software, ImageTrend, with new software, ESO. Current software is giving us “fits” and is not really user friendly; ESO is tied in with hospitals, expandable (fire inspections/maint.) and more user friendly. Cost: \$9,800/yr.
- E. Motion to approve new Fire/EMS reporting software, ESO
- Motion: Mr. Clark 2nd: Mr. Kaffenbarger Ayes: All
- FEMA Grant. Round one – we did not get the grant for the fire truck. There are still eight (8) more rounds to go and we have not heard anything.
 - Working on grants to get new SCBAs and 10 sets of Turnout gear for \$130,000. Good Chance of getting that grant. They like to approve grants that focus on safety.
 - Mad River Twp, Champaign County Trustee, Brent Laughman, contacted Tim regarding possibly sub-granting to German Twp some of their CARES. Fund money. They received \$96,000 and they do not think they can send of all that money. Tim would like to propose that we use that money for four air purifiers for the FD(1)/Twp(2)/Pol(1) furnaces; \$1,000/ea for a total of \$4,000.
- F. Motion for four (4) air purifiers a total cost of \$4,000 to be paid for from Mad River Twp, Champaign County sub-grant... if unable to obtain or do not receive money from Mad River Twp use German Twp’s COVID funds.
- Motion: Mr. Kaffenbarger 2nd: Mr. Clark Ayes: All
- Curt Studebaker reached out to George Degenhart regarding any funds that German Twp might have for small businesses for their COVID expenses. Mad River Trustees had reached out to Mr. Studebaker regarding his business in Mad River Twp. Mr. Studebaker is currently purchasing the old Collier’s Restaurant. George has told several German Twp small business owners to contact the Twp office regarding any possible COVID related sub-grants. This really could help local small businesses.
 - The front door at the FD is beyond repair; we have looked at touch-less/reduced-touch door locks. The Trustees have verbally approved the replacement of the door locks on the three doors at the Fire Dept

for \$6,534 from The Flying Locksmiths. To do all doors for the Twp (Fire/Twp/Pol/Mt) it will be \$37,578. This system allows us to record the user's entries into doors, program entries, users, key fobs, entry schedules; there is an ongoing cost of \$5 per month per door to access the system. This fee also gives us 24/7 customer service and lifetime guarantee on all hardware.

- The question was asked as to how much has already been spent on COVID related expenses. Mrs. Emory stated that per a conversation with Mrs. Griest we have spent almost \$6,000 and we have received a total of \$56,000 of COVID funds.
 - There is a plumbing estimate, from Roger Storer Plumbing, for hands-free sink faucets(6), automatic flushers on urinals(3), replace one water fountain, and a hands-free utility sink for the maintenance garage restroom; total \$13,000. There are currently no options for a hands-free tank toilet and we cannot go with tank-less toilets due to our water supply line not being large enough. Some discussion as to the need to do anything with the water fountain since they aren't used very much.
 - A question to Tim was if he could speak with Mad River Twp officials to see if we could add some of the plumbing expenses onto the sub-grant as well. Also, speak with their Fiscal Officer regarding what paperwork will be needed to accomplish the sub-grant(s).
- G. Motion to purchase new locks for all Twp. buildings for \$37,578 as long as COVID funds available.
Motion: Mr. Clark 2nd: Mr. Kaffenbarger Ayes: All
- H. Motion to approve the Roger Storer Plumbing quote minus the water fountain options for \$9,475 with possibly \$1,500 coming from Twp. fund.
Motion: Mr. Kaffenbarger 2nd: Mr. Clark Ayes: All
- Want to place four (4) UV lights in the back of the three (3) medic units, have to be installed by Braun, this will allow us to disinfect the back of the medic units on the way back to station from hospital. Braun has to reprogram the computers with installation fee and the cost of the UV lights it comes to \$5,759.20. The Fire Dept. has the money to do this and will then submit for reimbursement from another COVID grant but reimbursement will not be guaranteed.
- I. Motion to allow Tim to purchase the UV lights for the back of the medic units for \$5,759.20.
Motion: Mr. Clark 2nd: Mr. Kaffenbarger Ayes: All
- The two small UV lights that the Fire Dept purchased to disinfect the medic units will be given to the Police Dept. to disinfect their patrol cars. One light on front dash and one in backseat and in 30 minutes it will be done.
 - We received \$4,823.83 from Human Services (Medicare) this past spring; it was to help offset our expenses due to COVID.
 - Fire Dept. New Hires: Colton Lewis, Caleb Dersch and Emily Abbate
- J. Motion to hire the aforementioned new FD personnel.
Motion: Mr. Kaffenbarger 2nd: Mr. Clark Ayes: All

Police Department

- Update: In 2018 we were threatened to be sued for a gun that come up missing from a vehicle that was involved in a crash on Folk Ream Rd and later towed to Leibolds/SAR Towing. The gun has been located by the FBI in a raid of a drug house in Greene County and has now made it back to its owner.
 - The 2012 Tahoe sold for around \$4,400. It looks like we have a total of \$2,000 invested in that vehicle over the last two years; it seems to have been a worthwhile investment.
 - Would like permission to spend up to \$2,000 on ammunition. Don't expect it to go that high. The need is for yearly qualifications and duty ammo. Went to purchase ammo and can't find any... increased pricing and an expected delivery date of January 2021. Want to purchase enough for this year and next year.
- K. Motion for Mike to purchase up to \$2,000 worth of ammunition.
Motion: Mr. Clark 2nd: Mr. Kaffenbarger Ayes: All
- Corporal Stuart has officially gone from a full time position to a part time position of as 09-14-2020. That would include a reduction of 50¢ an hour for no longer being in a full time position.
 - Mr. Metzger asked why does her wage need to be lowered? Mike responded that she received that increase when she went full time and now that she is no longer full-time she loses that increase. Mr. Metzger stated that he believes that she has earned that 50¢ already and he has never heard of anyone taking someone's salary backwards. Mike states that when an officer goes from part time to full time they get the increase in salary; we really haven't had anybody go from full time back to part time in recent years. Will remain a Corporal as of now.
- L. Motion to move Corporal Taylor Stuart from full time to part time status but her hourly wage stays the same with the effective date 09-14-2020.
Motion: Mr. Clark 2nd: Mr. Kaffenbarger Ayes: All
- Corporal Amy Mosier has just passed her 6 month mark as a Corporal and has been stepping up to the plate, working extras hours, a lot has been placed on her shoulders since Corporal Stuart has reduced her hours. Chief Stitzel is asking for a 50¢ an hour raise for Corporal Mosier.
- M. Motion for Corporal Amy Mosier to get a 50¢ an hour raise.
Motion: Mr. Clark 2nd: Mr. Kaffenbarger Ayes: All
- New hires, auxiliary: Jacob O'Brien & Beth Hollingsworth

- N. Motion to hire Jacob O'Brien & Beth Hollingsworth as auxiliary officers.
Motion: Mr. Kaffenbarger 2nd: Mr. Clark Ayes: All
Chief Stitzel the Oath of Office

Road Maintenance Department

- F550 needs serviced; last time it was serviced it was taken to the Quick Lane Auto Service because it is associated with White's Ford. Rod would like to send it there again; after it gets some more miles on it then we can start having it done at a local place.
- 4165 Hominy Ridge Rd a culvert has been installed, Mark will need to go down there and clean out on both sides of it.
- 4328 Hominy Ridge Rd ditch work needs to be done and a driveway pipe installed
- 50ft of pipe will be installed at 4520 Johnson Rd for Bruce Stoner.
- Both Charlie & Rod have spoken with the Maintenance Dept. about finishing already approved jobs and any new jobs can be scheduled for after the first of the year.
- Mr. Phil Brown at 3300 Baker Rd; we have agreed to skim off the East and West sides of Baker Rd in front of his property. Mark stated it would probably be less than \$200.
- Willowdale Rd project has already been approved and when it's time to do it Rod will assist.

New Business

- Mr. Metzger wants to know where we stand with the MARCS system and what they want to charge for it we won't be able to afford it.
 - It won't affect the Fire Dept but it will affect the Police Dept
 - Cost projection for Police is ~\$90,000/yr
 - The Fire Dept is currently being charged based on population but it will soon go to pay-per-call but doing the figuring it is just a couple thousand dollars difference for Fire/EMS
 - Police have secondary UHF radios in the cars, Tim was gracious enough to keep the repeater & 2 satellites available in the event that the Police need to go to our own radio system we have that capability.
 - No matter what it will cost the Police Dept some money. It's not the MARCS system so much as the combined dispatch center. They want everybody to go to the in-car system and mobile dispatch and both of those systems are increased costs for us. Each car would need LEADS access, computer and data package; with maintenance and software it would cost PD upwards of \$20,000. And dispatch wants to charge us for every plate we run and every call we take. Every time a dispatcher talks to us it will cost us; a Twp call would be like \$22 a call but if they have to send a deputy that will increase the cost.
 - Major Clark states that the Sheriff's office doesn't want to charge the Villages & Townships because they know it would kill the budgets and if the Villages & Townships aren't taking the calls then the Sheriff's Office will have to handle those calls but at the meeting the paperwork clearly stated everybody was going to have to pay.
 - Chief Stitzel did talk with Springfield City Dispatch and they aren't really wanting to do a combine dispatch
 - Seems like a lot of false promises were made regarding the MARCS system
 - Cost can probably be brought down by at least 50% if we brought someone in, an officer, to the office and logged traffic stops, warrants, etc. instead of using dispatch for those types of calls but we can't get away from the 911 calls.
- Tracy Webster of North Willow Cleaning has given notice that as of October 31, 2020 she will no longer be in business thus she will no longer be cleaning the building. Rod knows of somebody that may be interested in putting their name in to do it... they currently clean a church and some other buildings.

Old Business

- Bob thinks the cemetery mowing, for Lawrenceville and Mount Calvary, should be put up for bids again. Not very happy with the mowing that has been done this season by the current company. We've had so many complaints this year. Both Charlie and Rod agreed.
- O. Motion to adjourn.
Motion: Mr. Clark 2nd: Mr. Kaffenbarger Ayes: All

Red print are items added due to changes made at the 11-10-2020 to the minutes of 10-13-2020

Minutes taken by: Karna Emory, Office Manager

Recorded in the
Record of Proceedings
October 13, 2020

Angela Griest, Fiscal Officer

Approved by:
Board of German Township Trustees

Charles Metzger, President

Rodney Kaffenbarger, Vice President

Robert Clark, Member