RECORD OF PROCEEDINGS
German Township Board of Trustees
Special Session
May 05, 2021

The German township Trustees met in special session on May 05, 2021 at 7:00 a.m. at the German Township Office, 3940 Lawrenceville Drive, Springfield, Ohio. Mr. Kaffenbarger called the meeting to order.

Roll Call: Mr. Kaffenbarger – present; Mr. Clark – present; Mr. Wolfarth – present
Fiscal Officer: Angela Griest – present

Other Township Personnel: George Degenhart, Zoning

Visitors: Drew Esposito, Clemens and Nelson & Associates

Pledge of Allegiance

Purpose of this meeting is to discuss the development of a personnel policy manual.

Mr. Esposito: This is initial meeting with the Trustees is for me to get an idea of what exactly you may want in your personnel manual. For example; your expectations, your current policies, and to answer any questions you may have. I have already pulled many of the best practices and policies that would apply to a township. Next, I need to address the benefits the trustees are providing, such as sick leave, vacation, holidays, and other benefits. As you answer questions and we have discussions, I am better able to understand your needs and can be sure that the policies are right for you while still being fair and equitable to everyone.

Discussion continued with Mr. Esposito asking questions and having discussions between all present.

The next step in the process will be for Mr. Esposito to develop a draft of the personnel policy manual based on the discussion today and submit it for the trustees' review, input, and questions.

A. Motion to adjourn at 8:49 a.m. by Mr. Clark. Seconded by Mr. Wolfarth. Roll Call: Ayes- All

Approved by:
Board of German Township Trustees:

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Rodney Kaffenbarger, President

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Robert Clark, Vice President

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William Wolfarth, Member

Recorded in the Record of Proceedings
May 05, 2021

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Angela D. Griest, Fiscal Officer