

**RECORD OF PROCEEDINGS**  
**German Township Board of Trustees**  
**Special Session - March 22, 2022**

The German Township Trustees met in special session on March 22, 2022 at 9:00 a.m. at the German Township Office, 3940 Lawrenceville Dr., Springfield, Ohio. Mr. Clark called the meeting to order.

Roll Call: Mr. Clark – present; Mr. Wolfarth - present; Mr. Kaffenbarger – present  
Fiscal Officer: Angela Griest – present

Township personnel present: Jon Wilson, Maintenance Department; George Degenhart, Zoning; Tim Holman, Fire Chief; Michael Stitzel, Police Chief; Kim Northup, Secretary; and Karina Emory, Fire Department.

Visitors: Jeremy Best, Urban Coordinator, Clark County Soil & Water.

**Pledge of Allegiance**

**Purpose of this Meeting**

Mr. Clark stated that the reason for this meeting was concerning purchase of a vehicle, road maintenance, building maintenance and a meeting with Clark County Soil & Water to discuss MS4 reporting.

**Jeremy Best, Urban Coordinator, Clark County Soil & Water:**

Reference the townships Phase II Storm Water MS4 permit reporting.

There has been a change in the reporting format for year 2021. An online account has been created.

The township files as a co-permittee with Clark County jointly. Went through a power point concerning what all the permit report entails, what type of information we need to track and report back to Soil & Water.

There are 3 sections of the permit information that the Township needs to help with the completion of this report:

Section 1 – Outreach – reaching out to citizens to inform them of ways to help with storm water safety. Newsletters, brush pick up, websites, informing them of ways to eliminate possible water contaminations. How to care for their drainage areas.

Section 3 – Illicit Discharge Detection & Elimination. This requires the township to know where the storm sewer outfalls are for designated areas in the Township. Tiles, catch basins, etc... They need to be checked in dry weather for oil, sewage etc... Maps have been provided showing what we know is there, and the township is to finish detailing other areas.

Section 6 – Training, Tracking, and Disposal: Road Garage – tracking and properly disposing of oils, leaves, and brush. Documenting the use of salt, pesticides, herbicides and fertilizers. Training of all employees on safety, use, and disposal.

Information for this year’s reporting was discussed and given to Mr. Best.

Trustees thanked Mr. Best for providing the township with this information. We appreciate all the help you provide to the Township concerning the reporting and filing of our MS4 reporting requirements.

**Vehicle purchase:**

- A. Motion to approve the purchase of an unmarked car for the Police Department from State of Ohio surplus (DAS) at a cost of \$8185.00 for a 2017 with 50,000 miles:

Motion: Mr. Wolfarth 2<sup>nd</sup>: Mr. Kaffenbarger Roll Call: Ayes- All

- B. Motion approve the sale of the police department 2011 Ford Taurus on Govdeals.com for \$4494.00:

Motion: Mr. Wolfarth 2<sup>nd</sup>: Mr. Kaffenbarger Roll Call: Ayes- All

**Road Maintenance:**

- Road Stripping - question on the integrity of the job that was done last year on the roads. Several roads did not get stripped.
- The following roads are to be submitted to the County for estimates on stripping:
  - Eagle City – edges, Hominy Ridge Road, Fox Hollow Road – Edge and Center Stripe, Miller Road, West County Line.

- The following roads are to be submitted to the County for Estimates for chip & seal, and/or overlay for the 2022 road paving contract:
  - Poplar – recommend overlay /chip & seal
  - Ash – partial black top/ chip & seal
  - Hominy Ridge – chip & seal
  - Crescent Hill- chip & seal
  - Terre Haute - chip & seal (?)
  - Ballentine Acres - chip & seal
  - Overholser - chip & seal
  - Groop – chip & seal, and stripping
  - Wildflower – price to do both
  - Willowdale - chip & seal
  - Zerkle – at curve on the hill (6962-69990)It was suggested to wait on the overlay for Zerkle until the new construction has been completed.
- River Road discussed, no decision was made.
- Discussion on how to notify the residents of the proposed work. Suggestions were to post signage, publish it on Facebook and the Website.
- Mr. Kaffenbarger will speak with Dean Fenton, from Clark County Engineers office about the striping and repairs.

**Building Maintenance:**

- The stone of the firehouse is scheduled to be repaired/replaced net week for a cost of \$400. It was stated that the entire stone area will need to be repaired the correct way in the future.
- Roofing repairs was discussed, and estimates were reviewed. Pros and Con of each bid were noted and discussed.
  - Materials to be used
  - Overall Cost
  - Warranty on each
  - Overall professionalism

Company	Location	Contact	Quote Date	Twp Office	Fire/Ems	Road Garage	Quote Totals
K & L Roofing	Spfld	J. Tackett	2/25/22	\$6,500	\$19,250	\$15,000	\$40,750
Lance Roofing	Fairborn	S Shepperd	3/9/22	\$3,985	\$71,880	\$54,790	\$130,655
Lee’s Roofing	Urbana	J Wilcoxon	3/2/22	\$6,470	\$26,950	\$31,480	\$64,900
Maxium Roofing	Fairborn	M Carlisle	1/4/22	\$8,660	\$34,975	\$32,690	\$76,325
Ohio/Indians Roofing	Mt. Henry/ Spfld	M. McClean	3/11/22	\$10,900	\$48,865 Includes Roof removal	\$35,120 Includes Roof Removal	\$94,885
Ohio/Indian Roofing	Same	Same	3/11/22	\$10,900	\$35,450 Option to only remove EDP add Durofold& Durolast	\$27,550 Option to only remove EDP add Durofold & Durolast	\$73,900
Ohio/Indiana Roofing	Same	Same	3/11/22		\$6,050 Gutters & Down spouts if needed.	\$4,975 Gutters & Down spouts if needed	
Ohio/Indiana Roofing	Same	Same	3/11/22			\$5000 Additional if reframing needed	

After reviewing each bid, Trustees agreed that the preferred bid was from Ohio/Indiana Roofing, due to the above items plus their follow up and ala carte quoting. The funding for this project will be discussed at the next meeting.

C. Motion to accept the Ohio/Indiana Roofing as the contractor for the roofing project:

Motion: Mr. Kaffenbarger 2<sup>nd</sup>: Mr. Wolfarth Roll Call: Ayes – All

- Mr. Holman asked if the ARP proposals are being reviewed. It was stated that there is an April 1, 2022 deadline to get them submitted and they will be discussed at the next Township meeting.

Mr. Kaffenbarger brought up the following comments:

- Andrea Mabry asked if the Township would be making the yearly donation of gravel with delivery to the shrine Road Ball Park?
  - Yearbook Ad
  - There has been some issues with getting 2021 QSEHRA - Medical Reimbursement requests turned in and would like to see the deadline pushed to June 2022.
- D. Motion to approve moving the deadline to turn in the 2021 QSEHRA Reimbursement request to June 2022:  
Motion: Mr. Wolfarth 2<sup>nd</sup>: Mr. Kaffenbarger Roll Call: Ayes – All
- There should be some kind of recognition for the folks who have over 40 years of service. It was discussed and decided that there will be plaques on display in the meeting room to commemorate these folks.
  - All three tornado sirens received maintenance the week of March 14, 2022. They are located at Northwestern School, Lawrenceville Fire House and Tremont City. Tremont City pays for part of the maintenance on Tremont City siren.
  - Road Maintenance Department is currently (temporarily) down to one man working. Discussion concerning the situation. Possibility of temporarily promoting Mr. Wilson to Supervisor and hiring temporary help. No decisions were made at this time.
- E. Motion to adjourn: Mr. Kaffenbarger 2<sup>nd</sup>: Mr. Wolfarth Roll Call: Ayes-All

Approved by:

Board of German Township Trustees

Recorded in the  
Record of Proceedings  
March 22, 2022

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Robert Clark, President

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William Wolfarth, Vice President

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Angela D. Griest, Fiscal Officer

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Rodney Kaffenbarger, Member